

**MINUTES OF THE BOARD OF DIRECTORS MEETING
PARACHUTE/BATTELEMENT MESA PARK AND RECREATION DISTRICT
Monday, November 18, 2019 6:00 p.m.**

Grand Valley Recreation Center, 398 Arroyo Drive
Battlement Mesa, CO 81635

ATTENDEES

Directors present: Adam Ford, Secretary
Chuck Hall, Vice President
Jerry Mohrlang, President
Amber Palcer, Asst VP
Ken Seidel, Treasurer

Others present: Judy Bertrand, MDM (PBMPRD District Manager)

Employees present: Doug Choate, Director Golf Superintendent & Parks Mgr.
Chuck Curtis, Director Golf Course
Samantha Smith, Director Rec Center& Programs

Public present: Gretchen Geary, Cedar Network
Mac & Sara McCurdy
Laurel Koning, BMSA

**ADMINISTRATIVE
MATTERS**

Attendance and Agenda: The meeting was called to order by President Mohrlang at 6:01 p.m. and a quorum was noted. The Agenda was accepted.

Public Comments: Laurel Koning, President of BMSA stated she had a responsibility to understand what services were offered to residents. Ms. Koning stated that when BMSA raised rates \$5 that residents were upset with that increase. She stated that BMSA did not receive the agreed upon compensation from URSA. Ms. Koning mentioned that 65% of the children in the area qualify for free lunches. She requested that the Board look for other funding instead of raising Rec Center rates and fees. Ms. Koning suggested reducing hours at the Rec Center and obtaining sponsors from individuals and companies.

Sara McCurdy stated she had not heard what the increases will be. The Board informed her that the 2020 Budget had yet to be approved and rates would be determined later in the meeting per the Agenda.

President Mohrlang stated he was troubled that rates must be increased; but if it was a choice of operating and maintaining the facilities vs. locking the doors and dismissing staff, that it was something that must be done.

Treasurer Seidel stated that Rec Center rates must increase; especially in light of the potential loss of oil and gas property taxes, which have funded the facilities and programs for years.

Asst. VP Palcer stated that most Rec Center patrons have memberships and she understood the frustration from the public. But she stated that the financials showed an increase was needed.

Sara McCurdy stated that the financials and Minutes were not current on the website. Secretary Ford stated he will upload those and needs Minutes from September and October.

Minutes: The Manager provided the Minutes from the October 14, 2019 Regular Board Meeting. Secretary Ford made a Motion to approve, with VP Hall seconding said Motion. The Minutes were unanimously approved

Cedar Network: Gretchen Geary discussed that Golf Course locates were still not complete and they did not want to hit another gas line. Ms. Geary stated that it will take 5-6 days to do the map and they plan to begin two weeks from Friday, (which would be December 6th). They will install at the maintenance building and Pro shop. Ms. Geary stated that it will take 6-8 weeks to finish the project. She estimates that the work will be 95% complete by year end and that training should take no more than 5 minutes. Ms. Geary offered to call Century Link to cancel service to the Golf Club. She committed to installing the rest of the lines at the Rec Center.

Disclosure of Conflicts of Interest: The Board had previously been informed of the Colorado Revised Statutes to disclose potential conflicts of interest to the Board of Directors and Secretary of State. No Board member stated they had a conflict of interest in any discussion.

2020 Budget Approval:

- The Manager presented two budgets by fund. The first depicted the financial condition if the Rec Center adult annual membership rate was increased to \$120 and the other with the Rec Center adult annual rate at \$204. Ms. Bertrand's budget showed that at \$120 per year, which equates to \$10 per month, the Rec Center would need to have \$741,497 transferred from property taxes to cover operations.
- The second budget reflected an increase of the Rec Center adult annual membership rate to \$204, which equates to \$17 per month. Even with this increase in rates property taxes of \$580,217 would need to be transferred from property taxes to fund the Rec Center.
- Secretary Ford made a Motion to adopt the budget based on the Rec Center increase of \$204 per year adult membership and \$180 per year youth membership. Treasurer Seidel seconded said Motion and it was unanimously approved.
- The Board discussed when the Rec Center rate increase should be initiated. It was determined that it should be at the beginning of the District's calendar year, January 1st. However, the Board agreed to allow members to pay for 1 month in January at the new rate and if they decide to pay monthly that would be at the new rate + 10% starting in February. The additional 10% for the membership rate would only apply if they did not pay in full and wanted monthly payments.
- Information will be emailed to the public, put in students' backpacks, posted on the website, KSUN and possibly Clark's Market.
- Secretary Ford made a Motion to prorate January at the \$204 and \$180 rates and if members chose to pay monthly the additional 10% would take effect in February. Treasurer Seidel seconded said Motion and it was unanimously approved.
- VP Hall made a Motion to adopt the "Resolution to Adopt Budget", "Resolution to Set Mill Levies" and "Resolution to Appropriate Sums of Money". VP Palcer seconded said

Motion and the Board unanimously adopted and signed the Resolutions. Secretary Ford will post the budget on the website.

FINANCIAL MATTERS

Claims/Accounts Payable: The District Manager presented the claims paid outside of the Board meeting and the Check Detail for checks to be signed at the meeting. VP Hall made a Motion to approve the payments outside the Board meeting; with Treasurer Seidel seconding said Motion. The payments were unanimously approved. VP Hall made a Motion to approve the checks presented at the Board meeting, with Asst. VP Palcer seconding. The payments were unanimously approved.

Financial Reports: The District Manager presented the Statement of Revenue, Expenditures & Net and Statement of Net Position. Ms. Bertrand noted that URSA still had not paid the County \$3M in property tax and this made PBMPRD property taxes short by around \$228,000. VP Hall made a Motion to accept the financials; with Treasurer Seidel seconding. The Financial Reports were unanimously accepted.

The District Manager had the bank statements and reconciliations for the bank accounts available for review.

OPERATIONS- DIRECTORS REPORTS

Golf Course and Parks: Director Curtis stated that in the first 15 days of November 805 rounds were played.

Director Choate stated that concrete for the four solar lights at the Community Park will be poured on November 19th. The pressure test for Studt Gulch pipeline was not successful. It will depend on the weather as to when it can be tested again. The cart paths are complete, and they have received many good reviews from customers.

VP Hall said the Message Board at the Community Park had not been updated. Director Smith said that the old information has now been removed. It was noted that the fencing was in place to keep elk out.

President Mohrlang asked how much the Skate and Dog Parks were used and whether they should be closed down. Director Choate stated that they do the bare minimum of maintenance and would need to do it even if the Parks were closed.

Rec Center & Programs: Director Smith said around 400 kids attended Trunk or Treat. Ms. Smith mentioned the New Year's Eve party and said that the Town was requesting \$25 per person and \$35 per couple and that they would provide a photo booth. The Rec Center sold 154 booths for the Craft Fair. Director Smith will inform the Craft Fair vendors that the fee will go from \$65 to \$100 next year. Work on the HVAC system is still ongoing, as U.S. Boiler is awaiting parts.

RRR: Director Smith reported that Town Manager McArthur had informed his staff to spend what they need for the event. Director Smith corrected the Town and stated that the Park and Rec District committed to spending no more than \$15,000 and the Town the same.

Bingo: The Manager mentioned holding Bingo and it was well received by the Board. The Manager will investigate licensing with the State. Director Smith said the Senior Center had offered her bingo equipment.

MANAGER'S REPORT

KSUN Interview: The Manager provided the Board with Questions and Answers for the on-air interview with VP Hall and Asst. VP Palcer on January 10, 2020.

Mill Levy Increase: The Manager provided detail behind the increase if the District obtained approval for a mill levy increase. An increase from 4 mills to 8 mills would mean an additional charge to residential properties of \$27 per year/per \$100,000 home value. The Manager noted that residential properties only brought in \$116,000 in property taxes to the District and that 87% came from oil and gas companies.

Treasurer Seidel made a Motion to have General Counsel, Jason Downie work on drafting the verbiage for a mill levy increase to 8.000 mills to be mailed to the public, along with the Regular director elections for the May 5, 2020 election. Secretary Ford seconded said Motion and it was unanimously approved.

The Manager informed the Board that the Regional Leadership meeting was being held at the Rec Center before the Open House on January 23rd.

The Manager said that Brad Ray, School District Superintendent informed her that the School District was applying for an irrigation grant with FMLD. Ms. Bertrand informed him that the Park and Rec District was also planning to apply for an FMLD grant for the irrigation pond; if we received the engineering & construction reports, obtained approval for the pond at the Rec Center, and got water rights issues resolved by February 2020.

The Manager will file the Transparency Notice with the State. Ms. Bertrand provided the Annual Administrative Resolution for the Board's review and a draft election calendar work break down schedule.

The Manager informed the Board that she had contacted Jean's Printing regarding printing the Annual Report for the Open House and the election material and ballots for the May Election.

NEW BUSINESS

1. President Mohrlang informed the Board that KSUN would like to invite them to the Annual Christmas Gala on December 7th. The District will get two free tickets, then the cost was \$35 for 2 people.
2. President Mohrlang stated that the PBM Trail had postponed any further trails at this time. He also mentioned that Battle on the Mesa was cancelled as they did not make much income on the event. VP Hall mentioned that BMSA has \$50,000 budgeted for trails, but that much of that

would go for repair of bike paths. He mentioned that at one time they had money for construction.

- 3. VP Hall asked if there was a requirement to have dogs on a leash. The Board stated that it was not a County law.

ADJOURNMENT

There being no further business to come before the Board at this time, President Mohrlang adjourned the meeting at 8:23 p.m.

The next Regular Meeting is scheduled for **Monday, December 16, 2019 at 6:00 p.m. at the Grand Valley Recreation Center, 398 Arroyo, Battlement Mesa, CO.**

Respectfully submitted,
Judy Bertrand, District Oversight Manager

THESE MINUTES APPROVED AS THE OFFICIAL NOVEMBER 18, 2019 MINUTES OF PARACHUTE BATTLEMENT MESA PARK AND RECREATION DISTRICT BY THE BOARD OF DIRECTORS.

(Signed copy in possession of the District Oversight Manager)

Adam L. Ford, Secretary

Chuck Hall, Vice President

Jerry Mohrlang, President

Amber Palcer, Asst VP

Ken Seidel, Treasurer