

**MINUTES OF THE BOARD OF DIRECTORS MEETING
PARACHUTE/BATTELEMENT MESA PARK AND RECREATION DISTRICT
Monday, December 16, 2019 6:00 p.m.**

Grand Valley Recreation Center, 398 Arroyo Drive
Battlement Mesa, CO 81635

ATTENDEES

Directors present: Adam Ford, Secretary
Chuck Hall, Vice President
Jerry Mohrlang, President
Amber Palcer, Asst VP
Ken Seidel, Treasurer

Others present: Judy Bertrand, MDM (PBMPRD District Manager)

Employees present: Doug Choate, Director Golf Superintendent & Parks Mgr.
Chuck Curtis, Director Golf Course
Samantha Smith, Director Rec Center& Programs

Public present: See Sign-in Sheet

**ADMINISTRATIVE
MATTERS**

Attendance and Agenda: The meeting was called to order by President Mohrlang at 6:02 p.m. and a quorum was noted. The Agenda was modified to move the Open House Draft Presentation by the District Manager before the Public Comment. VP Hall made a Motion to this modification, with Treasurer Seidel seconding. It was unanimously approved.

Minutes: The Manager provided the Minutes from the November 18, 2019 Regular Board Meeting. VP Hall made a Motion to approve, with Asst VP Palcer seconding said Motion. The Minutes were unanimously approved.

Disclosure of Conflicts of Interest: The Board had previously been informed of the Colorado Revised Statutes to disclose potential conflicts of interest to the Board of Directors and Secretary of State. No Board member stated they had a conflict of interest in any discussion.

Draft Presentation for Open House (1/23/20): The District Manager presented the PowerPoint for the January 23rd Open House. This presentation included information on how to read property tax statements; the abstract of properties provided by Garfield County; the property tax income from residences of \$116,714 and oil and gas at \$1,899,083; charts related to year-to-date 2019 finances; the \$27 per home/ per year increase for a \$100,000 home in property taxes with an increase to 8.000 mills; the golf course revenue covering 86% of expenses; the rec center income and programs covering only 25% of expenses; and a summary of 2020 income, expenses and projected capital projects.

The Board requested that the District Manager speak to her background and experience in management, accounting, finance and capital projects prior to beginning the presentation.

VP Hall requested a pie chart showing property tax income from residences, oil and gas and others for the presentation.

Secretary Ford recommended a Survey for members of the public to complete after listening to the presentation. The Manager will prepare and forward to the Board for approval. Secretary Ford stated he pays \$44 per month for use of the Rec Center in Glenwood Springs.

Public Comments:

Sam Stewart: Moved to the area in 2001. Would recommend moving the cardio area to the lobby in order for members to view the mesa.

The Manager stated the current problem was keeping kids off the exercise equipment if it was moved to the lobby. Director Smith stated she had this on her wish list.

Matt Creech: A small business owner who stated he will not renew his membership with the increase in fees to \$19 per month for adults. He feels the Park & Rec District is focused on one demographic and mentioned trying to play basketball while pickleball players were on the other half of the gym. He stated a lot of people are retired and said they should use the facility at off-peak hours. He recommended getting rid of the grass at the Rec Center. Mr. Creech said that he could go to Villa Sports in Glenwood Springs and that the Rec Center is not kid friendly.

President Mohrlang stated that the average age in the District is now 37.

Matt Honeycutt (URSA): Mr. Honeycutt stated that they were concerned about the comments in the December 1, 2019 letter to the Residents. The Manager stated she had received the information from Garfield County Assessor regarding URSA being \$3,000,000 behind in making their property tax payments, which equated to around \$230,000 in income to PBMPRD. The Manager also stated that the gas royalties for 2019 were 50% of 2018 and that the Assessor had informed her that oil and gas production had decreased by almost half. Mr. Honeycutt suggested that the Manager contact Steve Skinner. The Manager stated they had sent numerous emails to various URSA staff including Mr. Skinner regarding the gas royalty contract having expired with the District. The PBMPRD attorney also tried to connect with Mr. Skinner and was unsuccessful. Mr. Honeycutt provided his business card for future communication.

Amber Reinke: Lives in Saddleback Village and said the Rec Center babysitting charges are more than day care and that no snack was provided, or diapers changed. She stated there should be a solution to babysitting.

Director Smith noted that the District does not have a day care license and they are complying with laws regarding babysitting. The District spends around \$23,000 per year for staff to babysit. President Mohrlang discussed others 'paying it forward' and is not immune to changes.

Bonnie Gana: Angelica Circle stated the size of the increase was the problem. She stated she can afford it but will not pay it. Her concern is that it will put kids out on the street and questioned why the increase did not occur 3 years ago. Ms. Gana also mentioned the Community Park maintenance which brings in no revenue.

Secretary Ford said if the District received the mill levy increase that he hoped it could help offset some of the increases.

Williams Williams: Stated it would have been better if he had known about the increase in July. He has 4 kids that love the Rec Center and his mother-in-law works at the Center. He recommended going up 75% and then step up periodically.

Stuart McArthur: Stated that \$200 is not that much but it is a poor community. He stated the majority of the Center is non-fitness and people should pay for the facility area that they use. Mr. McArthur stated that the equipment is old. He recommended charging people who use the equipment and allow the others to pay nothing. He said to get rid of the 'prison doors'.

Asst VP Palcer thanked the public for attending and providing their comments. She stated that most people don't share comments with the Board, and it is important for the board to have an understanding of the view of the public.

FINANCIAL MATTERS

Claims/Accounts Payable: The District Manager presented the claims paid outside of the Board meeting and the Check Detail for checks to be signed at the meeting. She noted that Munro Supply and Murr Welding were repairs and maintenance and not capital. Secretary Ford made a Motion to approve the payments outside the Board meeting; with VP Hall seconding said Motion. The payments were unanimously approved. The Manager noted an additional check to the checks presented for Board signatures. The \$31,500 was the cash match for the Ropes Course. The IGA had previously been signed for this capital project. Secretary Ford made a Motion to approve the checks presented at the Board meeting, with Treasurer Seidel seconding. The payments were unanimously approved.

Financial Reports: The District Manager presented the Statement of Revenue, Expenditures & Net and Statement of Net Position. Secretary Ford made a Motion to accept the financials; with VP Hall seconding. The Financial Reports were unanimously accepted.

(Income and Expense Graphs by Account and Class were provided to the public in attendance.)

The District Manager had the bank statements and reconciliations for the bank accounts available for review.

OPERATIONS- DIRECTORS REPORTS

Golf Course and Parks: Director Choate stated that the lights are installed at the Community Park and they are low until they sense movement and then increase in brightness.

The Board was provided with the plan prepared by Colorado River Engineering. The documents should allow the District Manager to begin preparing the grant application to FMLD. The Board asked about the status of the water rights and the Manager said Ryan Jarvis was awaiting word back from the county on the additional documents requested.

Rec Center & Programs: Director Smith provided additional information regarding Mr. Creech's comment regarding pickleball players using the gym. She stated that Mr. Creech had brought in 20+ kids during the time pickleball was scheduled and that normally there is 1 youth on the opposite side playing basketball. Ms. Smith also stated that Ms. Reinke does not use the rec center 5 days per week. She offered Ms. Reinke the opportunity to perform community service at the rec center to offset the babysitting costs and Ms. Reinke was not amenable to that.

Director Smith reported that the Town had cancelled the New Year's Eve Party as Mr. McArthur could not get enough Town employees to work the event.

MANAGER'S REPORT

Resolution to Appoint DEO: The Manager provided the Resolution which allowed her to begin preparing for the May 5, 2020 election. Secretary Ford made a Motion to adopt the Resolution, with Treasurer Seidel seconding. The DEO Resolution was unanimously adopted and signed.

Annual Administrative Resolution 2020: The Manager provided the Annual Administrative Resolution. Secretary Ford made a Motion to adopt the Resolution, with VP Hall seconding. The Resolution was unanimously adopted and signed.

RRR: Director Smith is attending the HAL Sports Expo in Denver on December 17th along with Jessica from the Town. The RRR event will be discussed in more depth at the February meeting; after the Open House in January.

Alpine Bank erroneous withdraw from Community Park account: The Manager noted that the \$1,451.57 that was incorrectly taken out of the Community Park account by Alpine Bank had been adjusted and the NSF fee of \$76 removed.

Bingo: The Manager stated that the District did not qualify to hold bingo due to being a public entity and not associated with a charity.

Fiber Optics: Director Curtis noted that they had been watching the work performed by Cedar Networks, but no installation had begun.

NEW BUSINESS

1. Secretary Ford stated that SIPA is switching the website platform and will be updated in the third quarter of 2020. He said there may be some additional costs for the web designer to tweak the site.
2. President Mohrlang asked Treasurer Seidel to see if a car counter for entry into the Community Park could be obtained from the County.

ADJOURNMENT

There being no further business to come before the Board at this time, President Mohrlang adjourned the meeting at 8:23 p.m.

The next Regular Meeting is scheduled for **Thursday, January 23, 2020 at 4:30 p.m. at the Grand Valley Recreation Center, 398 Arroyo, Battlement Mesa, CO.** The meeting will be followed by the Open House at 6:00 p.m.

Respectfully submitted,
Judy Bertrand, District Oversight Manager

THESE MINUTES APPROVED AS THE OFFICIAL DECEMBER 16, 2019 MINUTES OF PARACHUTE BATTLEMENT MESA PARK AND RECREATION DISTRICT BY THE BOARD OF DIRECTORS.

(Signed copy in possession of the District Oversight Manager)

Adam L. Ford, Secretary

Chuck Hall, Vice President

Jerry Mohrlang, President

Amber Palcer, Asst VP

Ken Seidel, Treasurer