

**MINUTES OF THE BOARD OF DIRECTORS MEETING
PARACHUTE/BATTLEMENT MESA PARK AND RECREATION DISTRICT
Monday, February 21, 2022 @ 5:30 p.m.**

Grand Valley Recreation Center, 398 Arroyo Drive
Battlement Mesa, CO 81635

ATTENDEES

Directors present: Chuck Hall, President
Amber Palcer, Secretary
Ken Seidel, Treasurer
Vinnie Tomasulo, Asst VP

Others present: Judy Bertrand, MDM (PBMPRD District Manager)
Doug Choate, Director: Golf Superintendent & Parks
Steve Matzl, Director: Rec Center & Programs
Mary Ochs, Director: Golf Pro & Pro Shop

Public present: See sign in Sheet

**ADMINISTRATIVE
MATTERS**

Attendance and Agenda: The meeting was called to order by President Hall at 5:30 p.m. and a quorum was noted.

Asst VP Tomasulo made a Motion to accept the Agenda, with Secretary Palcer seconding said Motion. It was unanimously approved.

Minutes: The Manager provided the Minutes from the January 17, 2022 Regular Board Meeting. Treasurer Seidel made a Motion to approve the Minutes, with Asst VP Tomasulo seconding said Motion. The Minutes were unanimously approved.

Disclosure of Conflicts of Interest: The Board had previously been informed of the Colorado Revised Statutes to disclose potential conflicts of interest to the Board of Directors and Secretary of State. No Board member stated they had a conflict of interest in any discussion.

FINANCIAL MATTERS

Claims/Accounts Payable: The District Manager presented the claims paid outside of the Board meeting and the checks for board signature. Asst VP Tomasulo made a Motion to approve the payments, with Treasurer Seidel seconding said Motion. The payments were unanimously approved.

Financial Reports: The District Manager presented the Statement of Revenue, Expenditures & Net and Statement of Net Position. Asst VP Tomasulo made a Motion to accept the financials, with Secretary Palcer seconding. The Financial Reports were unanimously accepted.

The District Manager had the bank statements and reconciliations for the bank accounts available for review.

OPERATIONS- DIRECTORS REPORTS

Golf Course and Parks: Director Ochs submitted her Director Report and stated she had completed a full inventory. She stated that due to the previous Director cancelling orders there were no balls ordered for the season. The Western Slope pass was ordered. Director Ochs provided the BMGC Rounds Played report which showed an adjustment of 1,006 to rounds played in 2021 due to the previous Director's method for capturing rounds. Total rounds played in 2021 was 15,650 and not 16,656. Director Ochs provided the 2022 Tournaments/Groups schedule, along with calendars for April – October 2022. She is ordering new scorecards with our new logo.

President Hall asked about the cordless phone for the pro-shop and if we could make that work. The Manager said Chuck Curtis had said the issue was with Cedar Networks (fiber optics company). Director Choate will check into this.

Director Choate provided his Director Report and stated that JC Excavating was able to complete 50% of the work at the end of the driving range. He said that Chris Manera provided a rough draft of the plan to deliver water to the Rec Center and he is obtaining quotes for the pump station. President Hall asked about the weeds on the south side of the course and Treasurer Seidel said he informed the County that it was Todd Barton's property, and he was responsible.

Rec Center & Programs: Director Matzl provided his Director Report which showed total members at 1,599 with attendance of 4,244 for the month of February. Asst VP Tomasulo requested that Director Matzl provide monthly attendance numbers from 2021 to date and going forward. Director Matzl said digital fitness was not successful.

MANAGER'S REPORT

FMLD Grant Applications: Asst VP Tomasulo prepared Resolutions for FMLD grants.

Asst VP Tomasulo made a Motion to adopt the FMLD Mini grant Resolution for \$25,000 for Rec Center LED lights, with Secretary Palcer seconding. It was unanimously adopted.

Asst VP Tomasulo made a Motion to adopt the FMLD Traditional grant Resolution for \$98,700 for the completion of the Grand Valley Rec Center irrigation water system conversion. (Transfer of golf course water to rec center.) Treasurer Seidel seconded said Motion and it was unanimously adopted.

Golf Cart Replacement: The Manager requested retroactive approval to sell all golf carts to Beachside Cars for \$280,000 and purchase 60 new carts from Colorado Golf & Turf for \$397,341 in 2023. By agreeing to this purchase it keeps the 2022 rates valid until 2023 when the new carts will be delivered. Treasurer Seidel made a Motion to sell the old carts to Beachside Cars and approve the purchase of new carts from Colorado Golf & Turf. Asst VP Tomasulo seconded said Motion and it was unanimously approved. The Manager noted that due to negotiations with Colorado Golf & Turf and Beachside that Directors Choate and Ochs saved the District around \$116,000.

Upgrading Golf Computers: The Manager had approved the purchase of \$8,525 with Club Prophet for new computers. She noted that these computers had not been upgraded since 2018 and were still running on Windows 7.

Election: The Manager noted that as of this meeting she had not received any Self Nomination forms for the May 3, 2022 election.

Annual Report: The Manager provided the Annual Report for review by the Board prior to sending it to Jean’s Printing. She stated she will order 250 reports.

Golf Digest and Website: The Manager stated that she and Directors Choate and Ochs had attended several Zoom calls with the website designer and Golf Digest and the target for going live with the site and marketing is March 15th.

SGM Inspection: Director Matzl provided a report summarizing the finds from the SGM building inspection. He recommended repairing the pool cracks in 2022 – 2023. Asst VP Tomasulo suggested exploring redundancy in the systems for domestic water and the boiler.

A1 Plumbing Damage: The Manager provided the Board with the demand letter from PBMPRD attorney to A1 to force them to repair the damage to the men’s locker room.

NEW BUSINESS

President Hall mentioned adding auto charging stations on the upper parking lot. The Manager stated she thought DOLA may have some funding opportunities.

President Hall asked about when we would be able to use the Ropes Course. Director Matzl will follow up on that.

ADJOURNMENT

There being no further business to come before the Board at this time, President Hall adjourned the meeting at 6:45 p.m.

The next Regular Meeting is scheduled for **Monday, March 21, 2022 at 5:30 p.m. at the Grand Valley Recreation Center, 398 Arroyo, Battlement Mesa, CO.**

Respectfully submitted,
Judy Bertrand, District Oversight Manager

THESE MINUTES APPROVED AS THE OFFICIAL FEBRUARY 21, 2022 MINUTES OF PARACHUTE BATTLEMENT MESA PARK AND RECREATION DISTRICT BY THE BOARD OF DIRECTORS.

(Signed copy in possession of the District Oversight Manager)

Adam L. Ford, VP

Chuck Hall, President

Amber Palcer, Secretary

Ken Seidel, Treasurer

Vinnie Tomasulo, Asst VP