

**MINUTES OF THE BOARD OF DIRECTORS MEETING
PARACHUTE/BATTLEMENT MESA PARK AND RECREATION DISTRICT
Monday, March 21, 2022 @ 5:30 p.m.**

Grand Valley Recreation Center, 398 Arroyo Drive
Battlement Mesa, CO 81635

ATTENDEES

Directors present: Adam Ford, VP, Via Zoom
Chuck Hall, President
Ken Seidel, Treasurer
Vinnie Tomasulo, Asst VP

Others present: Judy Bertrand, MDM (PBMPRD District Manager), Via Zoom
Doug Choate, Director: Golf Superintendent & Parks
Steve Matzl, Director: Rec Center & Programs
Mary Ochs, Director: Golf Pro & Pro Shop

Public present: See sign in Sheet

**ADMINISTRATIVE
MATTERS**

Attendance and Agenda: The meeting was called to order by President Hall at 5:30 p.m. and a quorum was noted.

Treasurer Seidel made a Motion to excuse Secretary Palcer, with Asst VP Tomasulo seconding said Motion. Secretary Palcer was unanimously excused.

Asst VP Tomasulo made a Motion to accept the Agenda, with VP Ford seconding said Motion. It was unanimously approved.

Minutes: The Manager provided the Minutes from the February 17, 2022 Regular Board Meeting. Treasurer Seidel made a Motion to approve the Minutes, with Asst VP Tomasulo seconding said Motion. The Minutes were unanimously approved and will be signed at the April 18, 2022 meeting.

Disclosure of Conflicts of Interest: The Board had previously been informed of the Colorado Revised Statutes to disclose potential conflicts of interest to the Board of Directors and Secretary of State. No Board member stated they had a conflict of interest in any discussion.

FINANCIAL MATTERS

Claims/Accounts Payable: The District Manager presented the claims paid outside of the Board meeting and the checks for board signature which will be signed by the Manager. Asst VP Tomasulo made a Motion to approve the payments, with Treasurer Seidel seconding said Motion. The payments were unanimously approved.

Financial Reports: The District Manager presented the Statement of Revenue, Expenditures & Net and Statement of Net Position. VP Ford made a Motion to accept the financials, with Asst VP Tomasulo seconding. The Financial Reports were unanimously accepted.

The District Manager had the bank statements and reconciliations for the bank accounts available for review.

OPERATIONS- DIRECTORS REPORTS

Golf Course and Parks: Director Ochs provided the Director report and stated that carts would be allowed on the course on March 23rd. She noted that staff had found 2,000 range balls and she brought back 1,000 from her Mesquite trip. Director Ochs said that during her Mesquite trip she recruited players for the 2-Lady and Couple Tournaments. President Hall asked whether she needed a cordless phone and she said not at this time.

Director Choate provided his report and said that JC Excavating completed 50% of the work on the driving range. He is waiting for results of the FMLD grant for the water rights transfer before ordering and scheduling the capital project. Mr. Choate stated he has started installing the PA system. Director Choate said Peak Surveying will work on the Eaton pump survey this week. Easement was sent to the attorney for review.

Rec Center & Programs: Director Matzl provided his director report and a spreadsheet showing members and attendance for 2021 to date. 4,410 people attended the center in February. President Hall said that information under the Board was gone for 2021. Director Matzl will check with Denie Noble. President Hall mentioned that the website showed Metcalf Ballfield and it should be Callahan Ballfield on the website. President Hall stated that he had received a check from Kiwanis for donation to the Easter Egg Dive. President Hall asked about the Ropes Course and Director Matzl said they have been in touch with the new director to schedule training. He noted that he planned to have 8 people attend, however the Manager noted that at \$600+ per person he should consider cutting that number down as this is an annual expense.

MANAGER'S REPORT

2022 Election: As Adam Ford was the only one who submitted a Self-Nomination Form, the Manager provided the "Cancellation of Election and Declaration deeming Candidates Elected Board of Directors Resolution". Asst. VP Tomasulo made a Motion to Adopt the Resolution, with Treasurer Seidel seconding. The Resolution was unanimously adopted and signed by President Hall. The Manager also provided the "Notice of Cancellation and Certified Statement of Results" that will be posted on the website and in the newspaper. Ms. Bertrand said she had mailed the "Notice to Candidate of Election to Office" to Adam Ford.

Annual Report: The Board was provided with copies of the Annual Report for 2021.

Golf Digest and Website update: The Manager stated that she had given Audible Design approval to create the golf website on Wordpress at a cost of \$1,500 as the platform used by SIPA did not work well on mobile devices. Also, there was an additional cost of \$4,500 for creating drop down templates that included Events Calendar, Membership page, Leagues page, Contact page, Club page and Tee'd Off Bar and Grill template. With these modifications golf course personnel will have the ability to upgrade the website when needed instead of outsourcing the work. The Board agreed that the website had to be perfect in order to compete

with golf courses that had a more professional website which could draw players. The Manager said that it was possible to decrease some marketing with Golf Digest in order to offset the additional cost for the website. However, the Board decided to continue with the original plan of spending \$50,000 on marketing with Golf Digest.

Logo upgrade of Signs: The Board discussed if it was possible to upgrade the logos on the signs at the Golf Course, Rec Center and Community Park. There was discussion of using plaques. The Manager said she would check with Carlson Memorial, who created the signs.

Rec Center Tile Work: Director Matzl is awaiting a third bid for the tile work.

A1 Plumbing invoice for original work prior to their damage to the wall and ceiling: The Manager stated that A1 had sent an invoice for the original work that was \$4,024 above their initial bid of \$12,000. (The initial bid dated 10/29/21 states that "This quote is a not to exceed bid...") Ms. Bertrand stated she had emailed the owner, Brad Church on March 14, 2022 and discussed the loss in revenue due to closures associated with the damage caused by A1, the cost of the attorney for preparing a demand letter 2 months after the damage and the time the Rec Center Director and she had spent on trying to get A1 in to repair the damage. The email to A1 stated that the District cannot pay over the estimate of \$12,000 and if there was additional work it was never approved. As of the day of the board meeting, she had still not gotten a response from A1. The Manager also expressed her concern that A1 would not pay SGM for the inspection of the wall & ceiling after their repairs.

Solar Pivot Agreement: Asst VP Tomasulo and the Manager will discuss this outside of the board meeting.

ColoTrust Edge Fund Investment loss in NAV: The Manager provided the "ColoTrust Edge Account Chronology showing the loss in value since December 2021. As of March 18, 2022 the General and Rec Center Edge funds had lost \$13,464 due to ColoTrust holdings of bonds and commercial paper decreasing as interest rates increased. The Manager stated that when funds were transferred from the Plus fund to the Edge fund that ColoTrust made it clear that these investments should be held for at least 2 years due to fluctuations in the Net Asset Value. President Hall and Asst VP Tomasulo said that the investments should be kept in the Edge Funds for now. Asst VP Tomasulo made a Motion to keep the funds in the Edge accounts and revisit in 6 months, with VP Ford seconding. It was unanimously approved.

NEW BUSINESS

Charging Stations at the Golf Course: President Hall asked about the previous discussion of installing auto charging stations. The Manager said she had seen something on DOLA about grants for assistance with installation and would provide that information.

ADJOURNMENT

There being no further business to come before the Board at this time, President Hall adjourned the meeting at 7:02 p.m.

The next Regular Meeting is scheduled for **Monday, April 18, 2022 at 5:30 p.m. at the Grand Valley Recreation Center, 398 Arroyo, Battlement Mesa, CO.**

Respectfully submitted,
Judy Bertrand, District Oversight Manager

THESE MINUTES APPROVED AS THE OFFICIAL MARCH 21, 2022 MINUTES OF PARACHUTE BATTLEMENT MESA PARK AND RECREATION DISTRICT BY THE BOARD OF DIRECTORS.

(Signed copy in possession of the District Oversight Manager)

Adam L. Ford, VP

Chuck Hall, President

Amber Palcer, Secretary

Ken Seidel, Treasurer

Vinnie Tomasulo, Asst VP