

**MINUTES OF THE BOARD OF DIRECTORS MEETING
PARACHUTE/BATTELEMENT MESA PARK AND RECREATION DISTRICT
Monday, May 17, 2021 @ 5:30 p.m.**

Grand Valley Recreation Center, 398 Arroyo Drive
Battlement Mesa, CO 81635

ATTENDEES

Directors present: Adam Ford, VP
Chuck Hall, President
Amber Palcer, Secretary
Ken Seidel, Treasurer
Vinnie Tomasulo, Asst VP

Others present: Judy Bertrand, MDM (PBMPRD District Manager)
Doug Choate, Director: Golf Superintendent & Parks Manager
Chuck Curtis, Director: Golf Pro & Pro Shop
Steve Matzl, Director: Rec Center & Programs

Public present: See sign in Sheet

**ADMINISTRATIVE
MATTERS**

Attendance and Agenda: The meeting was called to order by President Hall at 5:30 p.m. and a quorum was noted.

VP Ford made a Motion to approve the Agenda, with Asst VP Tomasulo seconding said Motion. The Agenda was unanimously approved.

Public Comments: N/A

Minutes: The Manager provided the Minutes from the April 19, 2021 Regular Board Meeting. Asst VP Tomasulo made a Motion to approve the Minutes, with Secretary Palcer seconding said Motion. The Minutes were unanimously approved.

Disclosure of Conflicts of Interest: The Board had previously been informed of the Colorado Revised Statutes to disclose potential conflicts of interest to the Board of Directors and Secretary of State. No Board member stated they had a conflict of interest in any discussion.

FINANCIAL MATTERS

Claims/Accounts Payable: The District Manager presented the claims paid outside of the Board meeting and the checks for board signature. VP Ford made a Motion to approve the payments, with Secretary Palcer seconding said Motion. The payments were unanimously approved.

Financial Reports: The District Manager presented the Statement of Revenue, Expenditures & Net and Statement of Net Position. VP Ford made a Motion to accept the financials, with Secretary Palcer seconding. The Financial Reports were unanimously accepted.

The District Manager had the bank statements and reconciliations for the bank accounts available for review.

OPERATIONS- DIRECTORS REPORTS

Golf Course and Parks: Director Curtis provided his director report and stated tournaments are being held. President Hall asked Director Curtis what the impact of the irrigation system installation will have on tournaments. Director Curtis stated he did not yet know. President Hall asked about the possibility of a cell phone being used to transfer calls from the Proshop. Director Curtis said that a transfer of the land line cannot go beyond 50 feet and if the land line is transferred that all lines go to the cell phone instead of rotating to another line.

Director Choate stated that holes 11-18 are complete and only 10 is remaining. Very few rocks were found, and he again stated that water usage should be down about 50%. The mucking bag has been removed from #8 and American Underwater is scheduled to begin filling the last bag. Asst VP Tomasulo suggested fixing the front of #18 to match the rock retaining wall.

Director Choate discussed using TNT Striping to asphalt the cart paths at approximately \$10,000 for 2 tons of material. President Hall stated that if they are out to work on the trails that it would be a good time to have the cart paths done. Director Choate stated that the paths should be 3 inches and they are currently around 1 inch depth. The Manager reminded the Board that previous Board discussion indicated that after the irrigation system was complete that the focus should be on the Rec Center upgrades. Asst VP Tomasulo made a Motion to move ahead with the project (up to 2 tons and \$10,000). Treasurer Seidel seconded said Motion and all members approved, except for VP Ford who voted No.

Treasurer Seidel asked about the sink hole at #10. Director Choate stated that Wadsworth would fix it at no additional cost and that a culvert would probably not be required.

There was discussion of the ballfield lights and Asst VP Tomasulo recommended having an electrician check the electrical so that the scoreboard and lights do not run off the same line. The Manager requested that with the irrigation project and sports manager resigning that Directors Choate and Matzl be given a month to schedule this work.

Rec Center & Programs: Director Matzl presented the Director Report. President Hall again asked about the maps for the facilities on the website. Director Matzl stated that what Google provides is what is loaded to the website.

President Hall asked if there were more day passes or memberships and Director Matzl stated more members.

Director Matzl stated that Elmer's Glass had finished the window replacements in the gym.

Director Matzl stated they are on target for opening the tennis/pickleball/basketball court by June 1st. Gene's Lock and Key does not have a bar code reader and he would prefer that to a punch pad to enter the courts.

He stated that the boiler is working well. Director Matzl is in the process of interviewing for a new sports manager. He said there were around 60 people at the grand opening of the ballfield remodel.

President Hall asked about masks and Director Matzl said the center can now have as many people as they want utilizing the center. President Hall asked Director Matzl to send out an email on this.

Secretary Palcer asked if the treadmills were going to stay in the lobby and Director Matzl said many patrons liked to look at the mountains while working out. Director Matzl said they are down to only 4 treadmills but there have been no complaints. He stated that another one could be purchased for \$8,000 and he will investigate equipment and the actual costs.

Secretary Palcer asked if Denie could check the craft fair booth rentals to determine if \$100 is close to what we should charge for the Craft Fair. Secretary Palcer also mentioned that some participants were not paying when they sign up for sports. The Manager told Director Matzl that they must pay when they sign up.

President Hall asked if Kyle Copen had hidden the outside wires at the Rec Center. Director Matzl said he was still waiting for warmer weather.

MANAGER'S REPORT

Property Taxes: The Manager stated that \$383,000 in property taxes is still outstanding and it is primarily Caerus, but they are scheduled to pay the balance in June.

Terra: Asst VP Tomasulo stated that Terra is still awaiting information from HQ in Houston.

Master Plan: VP Ford and Asst VP Tomasulo will present information at the June meeting.

Camera Grant from Garfield County: The Manager stated she heard from the BOCC that they had approved \$4,000 for cameras to deter vandals. Ms. Bertrand provided a thank you letter for board signature to the BOCC.

Grand Valley Days: The Manager stated that Marylee Mohrlang was on the Zoom call with BOCC for money for the Grand Valley Days, which will be held on August 27th.

CVRF Grant: The Manager stated she has accumulated \$18,000 in expenditures for submission to DOLA and will submit when she reaches around \$30,000.

Irrigation System: The Manager provided a spreadsheet showing payments made and the balance due to Wadsworth and a projection to Irrigation Technology in the amount of \$305,599.

Craft Fair: The Manager stated that she and Director Matzl were in discussion on holding the Craft Fair at the Rec Center vs. renting the school. Ms. Bertrand said they will have more information after doing some research and analysis.

NEW BUSINESS

Asst. VP Tomasulo stated he wanted to plant the seed to promote zero scaping for the Rec Center. The Manager stated that with the transfer of some of the golf course water rights to the Rec Center that water expense would not be as much of an issue for irrigation. Director Choate said that zero scaping often requires more maintenance than watering due to weeds and debris. VP Ford said he heard the State may require municipalities to reduce consumption in the next 5-10 years.

ADJOURNMENT

There being no further business to come before the Board at this time, President Hall adjourned the meeting at 6:49 p.m.

The next Regular Meeting is scheduled for **Monday, June 21, 2021 at 5:30 p.m. at the Grand Valley Recreation Center, 398 Arroyo, Battlement Mesa, CO.**

Respectfully submitted,
Judy Bertrand, District Oversight Manager

THESE MINUTES APPROVED AS THE OFFICIAL MAY 17, 2021 MINUTES OF PARACHUTE BATTLEMENT MESA PARK AND RECREATION DISTRICT BY THE BOARD OF DIRECTORS.

(Signed copy in possession of the District Oversight Manager)

Adam L. Ford, VP

Chuck Hall, President

Amber Palcer, Secretary

Ken Seidel, Treasurer

Vinnie Tomasulo, Asst VP