

**MINUTES OF THE BOARD OF DIRECTORS MEETING  
PARACHUTE/BATLEMENT MESA PARK AND RECREATION DISTRICT  
Monday, August 16, 2021 @ 5:30 p.m.**

Grand Valley Recreation Center, 398 Arroyo Drive  
Batlement Mesa, CO 81635

**ATTENDEES**

Directors present:      Chuck Hall, President  
                                 Amber Palcer, Secretary  
                                 Ken Seidel, Treasurer  
                                 Vinnie Tomasulo, Asst VP

Others present:            Judy Bertrand, MDM (PBMPRD District Manager) Via Zoom  
                                 Chuck Curtis, Director: Golf Pro & Pro Shop  
                                 Steve Matzl, Director: Rec Center & Programs

Public present:            See sign in Sheet

**ADMINISTRATIVE  
MATTERS**

Attendance and Agenda: The meeting was called to order by President Hall at 5:31 p.m. and a quorum was noted. Asst VP Tomasulo made a Motion to excuse VP Ford, with Treasurer Seidel seconding said Motion. VP Ford was unanimously excused.

Asst VP Tomasulo made a Motion to approve the Agenda, with the modification to table the Master Plan discussion until the September board meeting. Treasurer Seidel second said Motion and it was unanimously approved.

Public Comments: Tony Scarpelos and Debbie DeRose discussed the possibility of offering a meditation class at the Rec Center. Mr. Scarpelos stated he had provided classes for 15-20 years and recently moved to Parachute. The Board directed Mr. Scarpelos to contact Steve Matzl, who is in charge of programs.

Minutes: The Manager provided the Minutes from the July 19, 2021 Regular Board Meeting. Treasurer Seidel made a Motion to approve the Minutes, with Secretary Palcer seconding said Motion. The Minutes were unanimously approved.

Chain of Command: President Hall reminded all in attendance to follow the chain of command and contact the District Manager with any questions or requests for the facility directors or staff.

Disclosure of Conflicts of Interest: The Board had previously been informed of the Colorado Revised Statutes to disclose potential conflicts of interest to the Board of Directors and Secretary of State. No Board member stated they had a conflict of interest in any discussion.

**FINANCIAL MATTERS**

Claims/Accounts Payable: The District Manager presented the claims paid outside of the Board meeting. Secretary Palcer made a Motion to approve the payments, with Asst VP Tomasulo seconding said Motion. The payments were unanimously approved.

Financial Reports: The District Manager presented the Statement of Revenue, Expenditures & Net and Statement of Net Position. Asst VP Tomasulo made a Motion to accept the financials, with Treasurer Seidel seconding. The Financial Reports were unanimously accepted.

The District Manager had the bank statements and reconciliations for the bank accounts available for review.

## **OPERATIONS- DIRECTORS REPORTS**

President Hall requested that the District Manager and Directors review the 'Achievements' section on the website and make updates. He noted that the URSA pipe installation was still under the golf course. President Hall suggested that we may want to enter achievements and projects by year. The Manager mentioned that she includes achievements in the Annual Report which is included as a download on the website.

Golf Course and Parks: Director Curtis mentioned that the closure of Glenwood Canyon was affecting play and could lead to lost revenue. Director Curtis spoke to the BMGC Rounds report which showed rounds down from July 2020 to 2021. The Men's League is over, and the winners were Doug Choate with Chuck Hall coming in second. President Hall asked if there were any problems with the website and Director Curtis said there are no glitches.

The Manager said that she had tried to set up the golf course on Trip Advisor, but they only confirmed by calling the phone number listed for the golf course. She requested that Director Curtis go online and set up the account and she would populate it with information.

The District Manager briefly covered Director Choate's Golf Maintenance report. She noted that Director Choate provided usage data that showed since the new irrigation system was installed that water usage has decreased by 29,000,000 gallons or 32%.

Rec Center & Programs: Director Matzl stated that there was a lot of interest in the Craft Fair, and they may have approval to hold it at the high school vs. the rec center. He stated that he was considering lower the booth rate from \$100 to \$65. The Manager stated she was unaware that the school had agreed to opening the school for the craft fair but stated that the fee should be \$100 per booth as investigation had shown craft booth rentals were between \$100-\$150. Ms. Bertrand stated that things were going to get tight with lower property tax revenue and that we had not ever raised the booth rate.

President Hall had some questions regarding memberships and how they were calculated. There was discussion of soccer participants and revenue. Director Matzl stated they were looking for additional fitness instructors. Secretary Palcer suggested that a banner be put up at the school for the Splash Palooza to be held on August 21<sup>st</sup>. Director Matzl said that 40 youth had already signed up for flag football. President Hall asked about the lock on the tennis/pickleball court and Director Matzl stated Gene's Lock would be out on Tuesday. Asst VP

Tomasulo asked about whether the electrician had approved the electrical work done at the ballpark. Director Matzl said that when the electrician comes out to check the 2 overhead lights that they will confirm the electrical work. Asst VP Tomasulo asked about pickleball classes or tournaments, and Director Matzl said people just want to play and not have an organized activity. President Hall asked about the Ropes Course and Director Matzl stated they are still waiting on the School to get certified. Director Matzl said Denie Noble is waiting to hear back on a new training date.

## MANAGER'S REPORT

ColoTrust Rec Center Edge Fund: The Manager provided information on the rate of return between the Plus and Edge funds. She requested authorization to move \$900,000 from the Rec Center Plus fund to a new Rec Center Edge fund. Asst VP Tomasulo made a Motion to authorize establishing a new ColoTrust Edge fund and making a \$900,000 transfer from the existing Rec Center Plus fund. Treasurer Seidel seconded said Motion and it was unanimously approved.

Cameras: The Manager stated that the cameras were installed at the Rec Center, but the cameras did not hold a charge and there were battery issues. Ms. Bertrand said that Kyle Copan had still not found a solution to the problem with installing cameras at the Community Park. Director Matzl said that Mr. Copan said we may need to investigate installing internet at the Park. Director Curtis stated his camera is sitting on the shelf. The Manager asked Director Matzl to contact Kyle Copan regarding the battery issue, getting cameras to the Community Park and installing the camera at the pro-shop.

2022 Budget: The Manager stated that the budget had to be presented to the Board by October 15<sup>th</sup> but the board meeting would not be held until October 18<sup>th</sup>. She said she could provide a rough draft at the September 20<sup>th</sup> meeting, and they could discuss on October 18<sup>th</sup>. The Manager stated she needed to post a notice of the budget meeting in the newspaper. President Hall stated he would not be able to attend the September 20<sup>th</sup> meeting, so the Board agreed to move the meeting to September 27, 2021 at 5:00. The Board stated they could all attend the 2022 Budget meeting on October 18, 2021. The Manager said she was waiting to learn of the impact due to SB 21-293 which lowers assessed rates.

Tee'd Off signs: The Manager stated that Director Choate was ordering signs for the course and carts with contact information for the restaurant to call in advance for orders. Secretary Palcer recommended using a QR Code on the signs that connect with the menu.

Grand Valley Days: The Manager stated she had asked Director Matzl about using the building superintendent and staff to remove the debris north of the ballpark vs. paying another \$750 for Mac's Landscaping. However, due to the Grand Valley Days coming up, the Board agreed to the expenditure.

Terra Contract: President Hall asked Asst VP Tomasulo about the status of the gas royalty contract with Terra. Asst VP Tomasulo stated he had heard nothing.

Air in Grand Valley Room: The Manager asked about the temperature and President Hall asked if Director Matzl had gotten an estimate yet. Director Matzl stated he had not yet.

**NEW BUSINESS**

Trails: President Hall discussed the PBM Trail Committee which had been disbanded and Asst VP Tomasulo said he felt there was still a need for more trails. Asst VP Tomasulo said a new volunteer group would need to be organized and said he felt a Master Plan would show that people want more trails. The Manager mentioned GOCO as potential funding but did remind the Board that the previous trail project exceeded the \$200,000 that the PBM Trail Committee stated it would cost and the District had to pay an additional \$76,000 for the previous trail work. She noted that BMMD did provide \$25,0000 in Conservation Trust Funds for the project. There was discussion that the new developer may want to install trails.

Garfield BOCC: President Hall asked staff to investigate applying for more funding from Garfield County and asked them to research possible projects/equipment.

**ADJOURNMENT**

There being no further business to come before the Board at this time, President Hall adjourned the meeting at 6:57 p.m.

The next Regular Meeting is scheduled for **Monday, September 27, 2021 at 5:00 p.m. at the Grand Valley Recreation Center, 398 Arroyo, Battlement Mesa, CO.**

Respectfully submitted,  
Judy Bertrand, District Oversight Manager

**THESE MINUTES APPROVED AS THE OFFICIAL AUGUST 16, 2021 MINUTES OF PARACHUTE BATTLEMENT MESA PARK AND RECREATION DISTRICT BY THE BOARD OF DIRECTORS.**

**(Signed copy in possession of the District Oversight Manager)**

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Adam L. Ford, VP

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Chuck Hall, President

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Amber Palcer, Secretary

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Ken Seidel, Treasurer

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Vinnie Tomasulo, Asst VP