

**MINUTES OF THE BOARD OF DIRECTORS MEETING
PARACHUTE/BATLEMENT MESA PARK AND RECREATION DISTRICT
Tuesday, October 9, 2018 6:00 p.m.**

Grand Valley Recreation Center, 398 Arroyo Drive
Batlement Mesa, CO 81635

ATTENDEES

Directors present: Chuck Hall, Director
Jerry Mohrlang, President
Ken Seidel, Treasurer
Lynn J. Shore, Director

Others present: Judy Bertrand, MDM (PBMPRD District Manager)

Employees present: Doug Choate, Director-Golf Superintendent & Parks
Chuck Curtis, Director Golf Course
Samantha Smith, Director-Rec Center & Programs

Public present: Joe Kellebrew
Sara McCurdy

**ADMINISTRATIVE
MATTERS**

Attendance and Agenda: The Regular meeting was called to order by President Mohrlang at 5:56 p.m. and a quorum was noted. Director Shore made a Motion to excuse Secretary Ford, with Treasurer Seidel seconding said Motion. Secretary Ford was unanimously excused.

Director shore mentioned a modification to the Agenda, moving the Executive Session to Item #3 in order to allow public comment prior to the Executive Session. Director Shore made a Motion to accept the Agenda with the modification, with Treasurer Seidel seconding said Motion. The Board unanimously approved the modified Agenda.

Minutes: The Manager provided the Minutes from the September 11, 2018 Board Meeting. Director Shore made a Motion to approve the Minutes, with Treasurer Seidel seconding said Motion. The Minutes were unanimously approved.

Disclosure of Conflicts of Interest: The Board had previously been informed of the Colorado Revised Statutes to disclose potential conflicts of interest to the Board of Directors and Secretary of State. No Board member stated they had a conflict of interest in any discussion.

Charles (Chuck) Hall Oath of Office: Mr. Hall was provided with the Oath of Office and read the Oath aloud. Director Hall signed the document and it was notarized by the District Manager. Director Hall was also provided with a Notice of Appointment Certificate signed by President Mohrlang.

Director Compensation: Director Hall declined the director compensation.

PBM Trail Project Update by Steve Rippy: Mr. Rippy stated that the PBM Trail would cost \$10,000 less without the performance bond. He also stated that he had Accurate Construction prepare a bid for the middle loop. President Mohrlang asked if this included exercise pads and it did not.

The Manager asked Mr. Rippy to inform the Board of his experience with outdoor exercise equipment. Mr. Rippy stated that they were rarely used and in a former position he had them removed. Treasurer Seidel made a Motion to eliminate exercise pads and exercise equipment from the Community Park plan. Director Hall seconded said Motion and it was unanimously approved to remove this feature.

Treasurer Seidel made a Motion to approve the interior, upper and middle loop bids provided by Accurate Construction; with Director Shore seconding said Motion. It was unanimously approved.

The Board discussed the name of the Trail and it was agreed to use the name given by Grand Valley Fire Protection District, Tanker Trail.

PUBLIC COMMENT

Sara McCurdy asked why the Board decided not to take the next highest candidate per the May 2018 election. President Mohrlang explained that he did not want to set a precedent and that there are no restrictions on who the Board can appoint to a vacancy. President Mohrlang stated that the Board decided to appoint Mr. Hall based on the best fit with the Board.

Sara McCurdy also stated that once something is posted to the website that it disappears. The Manager stated that posting to the website was being discussed under the Manager's report.

President Mohrlang signed the letter to Sara McCurdy in response to her letter of October 1, 2018 and it was given to her at the meeting. The Manager will mail it and all documentation to the Garfield County Commissioners.

EXECUTIVE SESSION

At 6:49 p.m. Director Hall made a Motion to move into Executive Session per CRS 24-6-402(4)(e), "Determining positions relative to matters that may be subject to negotiations, developing strategy for negotiations and instructing negotiators." The Manager recorded the session.

Director Shore made a Motion to adjourn the Executive Session at 7:30 p.m. and reconvene the public meeting. It was seconded by Director Hall and unanimously approved.

FINANCIAL MATTERS

Claims/Accounts Payable: The District Manager presented the claims paid outside of the Board meeting. Director Shore made a Motion to approve the payments; with Director Hall seconding said Motion. These payments were unanimously approved.

The Manager presented the Check Detail for October. President Mohrlang made a Motion to approve these payments; with Treasurer Seidel seconding said Motion. They were unanimously approved.

Financial Reports: The District Manager presented the Statement of Revenue, Expenditures & Net and Statement of Net Position. Director Shore made a Motion to accept the Financial Reports; with Director Hall seconding said Motion. The Financial Reports were unanimously accepted.

The District Manager had the bank statements and reconciliations for the bank accounts available for review.

OPERATIONS- DIRECTORS REPORTS

Golf Course and Parks: Directors Curtis and Choate provided their written reports to the Board. Director Curtis obtained free advertising in the form of an article written about BMGC in *Our Backyard* from the Citizen Telegraph, October 2018. The article was provided to the Board.

Rec Center & Programs: Director Smith provided her written report to the Board.

MANAGER'S REPORT

Website: The Board was provided with copies of Secretary Ford's October 7, 2018 Memo regarding the website. As Secretary Ford was not in attendance, Director Shore made a Motion to table the discussion until the December board meeting. Director Hall seconded said Motion and it was unanimously approved.

The Manager mentioned that there were currently three websites for the District that included the golf course, rec center and park and rec.

Director Shore made a Motion to post agendas, minutes and financials to the Grand Valley Recreation Center website. www.grandvalleyrecenter.com. Treasurer Seidel seconded said Motion and it was unanimously approved to post agendas, minutes and financials to the Grand Valley Rec Center website.

Alcoholic Beverage Resolution: The Manager provided Resolution #100918 regarding licensing and distributing alcohol on PBMPRD properties. Director Shore made a motion to adopt the resolution, with President Mohrlang seconding said Motion. Resolution 100918 was unanimously approved.

Status of Director Smith's hacked credit card: The Manager informed the Board that there were approximately \$1,200 in bogus charges and they were working with Alpine Bank to reverse these.

2019 Budget: The Manager provided the Board with the 2019 Draft Budget for review and stated that she will be posting a Notice of Budget in the newspaper informing the public that a discussion of the budget will be held on November 13, 2018 at 6:00 p.m.

Pond Relocation: The Manager informed the Board that Jason Downie is preparing an easement and operational agreement for their review; and ultimately to be presented to Eric Schmela.

Gallagher and Mill Levy: The Board briefly discussed the anticipated decrease in the residential assessment rate and noted that the Fire District and other Districts were preparing for a TABOR question to be sent to the taxpayers. The Board discussed holding an open house with the public to discuss. Director Shore stated he was working on financial targets that the District could meet. The Manager explained that the operations income barely met the annual payroll and that tax revenue had to fund all the facilities and programs.

Community Park pavilion: President Mohrlang made a Motion to have Director Choate obtain architectural costs for a pavilion, a multipurpose building. Director Shore seconded said Motion and it was approved, with Treasurer Seidel not agreeing.

Fiber Optics: The Manager mentioned that Director Smith and Secretary Ford have been investigating providing fiber optics to the golf course and rec center.

Town Trustee Meeting: President Mohrlang had met with Mayor McClug and tentatively set a date for a joint meeting on November 13, 2018 at 7:30 p.m. at Town Hall. The Board was asked if they were in agreement with this meeting. Director Hall, Director Shore, and President Mohrlang were in agreement. Treasurer Seidel was not, but agreed to attend.

The Manager stated that November 13th was the annual budget meeting and requested that the Board move the regular meeting up to 5:00 p.m. to allow for enough time to attend the 7:30 joint meeting at Town Hall. The Board agreed.

NEW BUSINESS

None.

ADJOURNMENT

There being no further business to come before the Board at this time, President Mohrlang adjourned the meeting at 8:36 p.m.

The next Regular Meeting is scheduled for **Tuesday November 13, 2018 at 5:00 p.m. at the Grand Valley Recreation Center, 398 Arroyo, Battlement Mesa, CO.**

Respectfully submitted,
Judy Bertrand, District Oversight Manager

THESE MINUTES APPROVED AS THE OFFICIAL OCTOBER 9, 2018 MINUTES OF PARACHUTE/BATLEMENT MESA PARK AND RECREATION DISTRICT BY THE BOARD OF DIRECTORS.

(Signed copy in possession of the District Oversight Manager)

Adam Ford, Secretary

Chuck Hall, Director

Jerry Mohrlang, President

Ken Seidel, Treasurer

Lynn Shore, Director