

**MINUTES OF THE BOARD OF DIRECTORS MEETING  
PARACHUTE/BATTEMENT MESA PARK AND RECREATION DISTRICT  
Monday, February 20th @ 5:30 p.m.**

Grand Valley Recreation Center, 398 Arroyo Drive  
Battlement Mesa, CO 81635

**ATTENDEES**

Directors present: Adam Ford, VP  
Chuck Hall, President  
Amber Palcer, Secretary  
Ken Seidel, Treasurer

Others present: Judy Bertrand, MDM: PBMPRD District Manager (Via Zoom)  
Doug Choate, Director: Golf Course Superintendent & Parks  
Mary Ochs, Director: Golf Pro  
Steve Matzl, Director: Rec Center and Programs

Public present: See sign in sheet.

**ADMINISTRATIVE MATTERS**

Attendance and Agenda: The meeting was called to order by President Hall at 5:35 p.m. and a quorum was noted. VP Ford made a Motion to approve the Agenda, with Treasurer Seidel seconding. The Agenda was unanimously approved.

Secretary Palcer made a Motion to excuse Asst VP Tomasulo from the meeting and VP Ford seconded the Motion. Asst VP Tomasulo was unanimously excused.

Minutes: The Manager provided the Minutes from the January 16, 2023 Board meeting. Treasurer Seidel made a Motion to accept the Minutes, with Secretary Palcer seconding said Motion. The Minutes were unanimously approved and signed.

Public Comment: President Hall acknowledged that Karen Hammick and Bob Prenderghast were in attendance. Mr. Prenderghast asked when the outdoor pickleball courts would be cleared of snow. Director Matzl stated a March 15, 2023 open date depending on weather. Director Matzl noted his concern of safety if the courts get wet or icy. President Hall asked Director Matzl what was needed to re-surface our current outdoor pickleball area. Director Matzl stated that the nets would stay but the entire surface would need to be replaced. Treasurer Seidel noted that new court construction could be expensive. President Hall noted that the district would explore other opportunities to provide pickleball. President Hall also spoke about the possibility of costs associated with the use of other facilities like the schools. Treasurer Seidel inquired what events take priority regarding use of the Rec Center gym. Director Matzl stated that Park and Rec programs such as basketball need to have priority over pickleball.

Ms. Hammick stated that an event last Saturday had issues with the appliances in the kitchen not working properly. Ms. Hammick also inquired about the election and the requirements for posting the election on the website. District Manager Judy Bertrand stated that the Election information had been posted in the Glenwood Post, Rifle Citizen Telegram, The District Website and Facebook.

Disclosure of Conflicts of Interest: The Board had previously been informed of the Colorado Revised Statutes to disclose potential conflicts of interest to the Board of Directors and Secretary of State. No Board member stated they had a conflict of interest.

## **FINANCIAL MATTERS**

Claims/Accounts Payable: VP Ford made a Motion to approve the payments, with Treasurer Seidel seconding. The payments were unanimously approved.

Financial Reports: The District Manager presented the Statement of Revenue, Expenditures & Statement of Net Position. Secretary Palcer made a Motion to accept the financials, with VP Ford seconding said Motion. The financials were unanimously accepted.

The District Manager had the bank statements and reconciliations for the bank accounts available for review.

## **OPERATIONS – DIRECTORS’ REPORTS**

Golf Course and Parks: Director Ochs spoke about the pro shop remodel. Director Ochs presented the current schedule of events for the golf course. She also mentioned demo days with several equipment reps that are upcoming. Director Ochs presented the new Golf Course advertising in Divot Magazine. She was able to purchase new range balls for the golf course. President Hall recommended using new photos of the pro shop for the website. Director Choate stated that the water transfer for the Rec Center was almost complete. There will be an added safety feature for the pump station installed this spring. Director Choate has scheduled with Frontier Paving to replace some of the cart paths at the course this spring. Director Choate then stated that the team for the restaurant remodel is taking shape. Terri Montoya has been contracted as the architect for the project. Director Choate described in general the scope of the project with a focus on upgrading the kitchen area. He stated that he had received a quote from CO Golf and Turf for two carry all carts; however the carts are not available until 2024. Director Choate asked the board to approve the \$24,000 purchase of the two carts to lock in current pricing. Secretary Palcer made a motion to approve the purchase with VP Ford seconding. The motion was unanimously approved. Treasurer Seidel mentioned the possibility of exploring solar options for the clubhouse and maintenance facility.

Rec Center & Programs: District Manager Bertrand mentioned the roofing project for the recreation center. Director Choate stated that the FMLD fall grant we received was for only ½ of the roof replacement at the Rec Center. Director Choate asked for approval to replace the entire Rec Center roof even if another FMLD grant was not received. District manager Bertrand stated that we are currently submitting for reimbursement for one traditional FMLD grant and may not be able to complete that in time to apply for the spring FMLD grant. She noted that the issue was two invoices had come in late last week and their checks may not clear the bank by the end of the month; and FMLD requires copies of the cancelled/ cleared checks. District Manager Bertrand stated the worst areas of the roof will be the first to be replaced. VP Ford made a motion to replace the entire roof at the Rec Center at a cost of \$700,000, to purchase all the roofing materials now, apply for a second FMLD grant for the roof, and to finish the roof whether the grant was approved or not. Treasurer Seidel seconded the motion. Replacement of the Rec Center roof was unanimously approved. Director Matzl provided his director report and stated that there were over 2000 members in January. Director Matzl stated that January attendance was 5735. January membership and attendance was the best Director Matzl has seen at the Rec Center. Phase two of LED lighting is complete. Director Matzl stated that he is getting quotes for phase three LED lighting, to replace the gym divider, fitness equipment quote and a quote to rebuild the

benches in the sauna. VP Ford mentioned including some of the outside lighting in phase three of the LED lighting. President Hall mentioned the purchase of the rolling pickleball nets for the Rec Center. The Board discussed the differences in pickleball nets. The Board agreed to purchase the rolling nets for pickleball. Director Matzl stated that Holly Miller will be doing the maintenance on the district website. The Board discussed keeping only one year of the minutes on the website. Secretary Palcer stated that Director Matzl should investigate a new stove for the kitchen. Director Matzl will investigate a solution for the kitchen appliances. Secretary Palcer noted some electrical issues during an event last Saturday. Director Matzl will also look for solutions to any electrical issues.

## **MANAGER'S REPORT**

District Manager Bertrand presented the Annual Administrative Resolution. Ms. Bertrand identified some minor changes to the Annual Administrative Resolution. VP Ford made a motion to approve the resolution with the changes, Secretary Palcer seconded the motion. The Annual Administrative Resolution was unanimously approved.

## **NEW BUSINESS**

President Hall stated that we need to review the SGM report for the Rec Center and address any facility concerns for the upcoming budget. President Hall asked about the new microphones and speakers for the meeting room. Director Matzl is getting quotes for that. President Hall also mentioned that there was no map on the website for the dog park.

## **ADJOURNMENT**

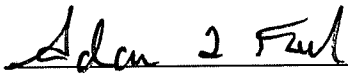
There being no further business to come before the Board at this time, President Hall adjourned the meeting at 6:46 p.m.

The next Regular Meeting is scheduled for **Monday, March 20, 2023 at 5:30 p.m. at the Grand Valley Recreation Center, 398 Arroyo, Battlement Mesa, CO.**

Respectfully submitted,  
Judy Bertrand, District Oversight Manager

**THESE MINUTES APPROVED AS THE OFFICIAL FEBRUARY 20, 2023 MINUTES OF PARACHUTE BATTLEMENT  
MESA PARK AND RECREATION DISTRICT BY THE BOARD OF DIRECTORS.**

(Signed copy in possession of the District Oversight Manager)



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Adam L. Ford, VP



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Amber Palcer, Secretary



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Chuck Hall, President



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Ken Seidel, Treasurer