

**MINUTES OF THE BOARD OF DIRECTORS MEETING  
PARACHUTE/BATTLEMENT MESA PARK AND RECREATION DISTRICT  
Monday, March 20th @ 5:30 p.m.**

Grand Valley Recreation Center, 398 Arroyo Drive  
Battlement Mesa, CO 81635

**ATTENDEES**

Directors present: Adam Ford, VP  
Chuck Hall, President  
Amber Palcer, Secretary  
Ken Seidel, Treasurer  
Vincent Tomasulo, Asst. VP

Others present: Doug Choate, District Manager, Director: Golf Course  
Superintendent & Parks  
Mary Ochs, Director: Golf Pro  
Steve Matzl, Director: Rec Center and Programs  
Karen Frye, Accounting and Finance Manager

Public present: See sign in sheet.

**ADMINISTRATIVE MATTERS**

Attendance and Agenda: The meeting was called to order by President Hall at 5:30 p.m. and a quorum was noted. Asst. VP Tomasulo made a Motion to approve the agenda, with Secretary Palcer seconding. The agenda was unanimously approved.

Minutes: The Manager provided the Minutes from the February 20, 2023, Board meeting. VP Ford made a Motion to accept the Minutes, with Treasurer Seidel seconding said Motion. The Minutes were unanimously approved and signed.

Public Comment: Anne Kellerby from Alpine Bank presented about two programs that Alpine Bank is now offering. The first is a money market account available for public funds. The second is a program in which Alpine Bank gives back by donating .10 cents to the community for every debit card purchase. Anne Kellerby stated that this program is how Alpine Bank can sponsor events like the Easter Egg Hunt at the Rec Center.

Disclosure of Conflicts of Interest: The Board had previously been informed of the Colorado Revised Statutes to disclose potential conflicts of interest to the Board of Directors and Secretary of State. No Board member stated they had a conflict of interest.

**FINANCIAL MATTERS**

Claims/Accounts Payable: VP Ford made a Motion to approve the payments, with Treasurer Seidel seconding the Motion. The payments were unanimously approved.

Financial Reports: The District Manager presented the Statement of Net Position, Statement of Activities Budget to Actual, and the Statement of Activities by Fund. The Board discussed having a statement for Budget to Actual by fund provided quarterly. Karen Frye stated that would not be a problem. Asst. VP Tomasulo made a Motion to accept the financials, with VP Ford seconding said Motion. The financials were unanimously accepted.

The District Manager had the bank statements and reconciliations for the bank accounts available for review.

## **OPERATIONS – DIRECTORS’ REPORTS**

Golf Course and Parks: Director Choate stated that Director Ochs has received a lot of inventory and the pro shop is getting ready for the season. Director Choate stated that we are waiting for the weather to clear to finish the Rec Center Water Transfer Project. Frontier Paving is still scheduled to replace cart paths on numbers 8-9, 10 tee and 18 green. Director Choate stated that Terri Montoya has provided some preliminary ideas for the restaurant. Director Choate also stated that he would have a preliminary design to show the board next month. Mr. Choate stated that the golf course was open for one day and then closed again due to weather. Asst. VP Tomasulo inquired about the new golf carts. Director Choate stated the carts should be delivered in May. President Hall mentioned the new pictures of the pro shop on the golf website. VP Ford inquired about new pictures of the Board for the website. The Board decided to wait until after the election.

Rec Center & Programs: Director Matzl presented his Director’s Report. Director Matzl stated that February was another good month for the Rec Center. Director Matzl stated that Friday night dodgeball has been popular. In house soccer registration is underway. Also, CRV baseball is under way at the Callahan Ballfields. Director Matzl stated that the outdoor pickleball courts are open weather permitting. Director Matzl provided a quote to add a third pickleball court on the gym floor. President Hall and Director Matzl discussed the addition of a third court. Director Matzl stated that we are working on quotes for Audio Visual in the Grand Valley Room. President Hall inquired about the scoreboards. Director Matzl confirmed that we will get scoreboards for the Callahan Ballfields. Secretary Palcer inquired about the electrical issues in the Grand Valley Room. Director Matzl stated that the issue had been resolved. President Hall inquired about the stove at the Rec Center. Director Choate stated that after evaluation the stove was operating properly. Director Matzl and Director Choate agreed to further investigate the operation of the stove. Asst. VP Tomasulo recommended providing instruction to potential users of the kitchen.

## **MANAGER’S REPORT**

District Manager Choate provided Resolutions to the Board for signature. The Resolutions were to apply for the two FMLD Spring Grants. District Manager Choate discussed the Audio/Video quotes for the Grand Valley Room. Mr. Choate stated that we want to pursue all options to provide the best product. District Manager Choate asked for an informal discussion with the Board about what pickleball options the Board would like to pursue. District Manager Choate provided three potential options to the Board. After discussion, the Board opted to have the Directors get more information and pricing on all three. District Manager Choate stated that the materials for the Rec Center roof project had increased. Mr. Choate asked the Board for a motion to increase the roof project from \$700,000 up to \$800,000. After discussion, Asst. VP Tomasulo made a motion to approve the Rec Center Roof up to \$800,000 with Treasurer Seidel seconding. The motion was unanimously approved. Work on the roof should begin April 1<sup>st</sup>. President Hall asked for a motion to allow District Manager Choate and Finance Manager Frye to set up an Alpine Bank money market account for the District. VP Ford made a motion with Asst. VP Tomasulo seconding the motion. The motion was approved unanimously. Asst. VP Tomasulo inquired about the staffing at each of the facilities. Director Ochs stated that she is soliciting staff but is still short on Pro Shop staff. Director Matzl stated that the Rec Center has a high turnover in some positions. President Hall inquired about the state of the high ropes course. Director Matzl stated that it is time to do the training for use of the course. Mr. Matzl stated that it is difficult to find anyone interested in taking the training. Director Matzl noted that the school district also has trouble finding teachers to take the training.

## **NEW BUSINESS**

President Hall made a motion to provide a bonus to Judy Bertrand for her years of service with the Parachute Battlement Mesa Parks and Rec District in the amount of \$10,000. Treasurer Seidel seconded the motion. The motion was approved by a vote of 3-2. Treasurer Seidel mentioned selling the dog park. Asst. VP Tomasulo stated that the property is required to remain as open space. Mr. Tomasulo mentioned the idea of a Master Plan to find uses for the park. Treasurer Seidel stated that we should utilize the space. After discussion the Board agreed that we need to determine uses for some of the District's vacant property. President Hall noted that the accomplishments for 2022 were not on the website, and that we need to continue to utilize the SGM Report for the Rec Center.

## **ADJOURNMENT**

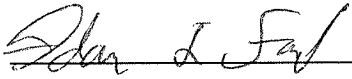
There being no further business to come before the Board at this time, President Hall adjourned the meeting at 6:47 p.m.


The next Regular Meeting is scheduled for **Monday, April 17, 2023 at 5:30 p.m. at the Grand Valley Recreation Center, 398 Arroyo, Battlement Mesa, Colorado.**

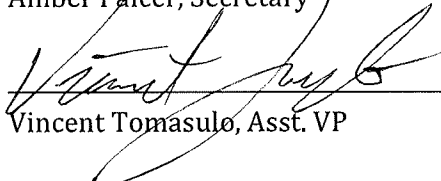
Respectfully submitted,  
Doug Choate, District Manager


**THESE MINUTES APPROVED AS THE OFFICIAL MARCH 20, 2023, MINUTES OF PARACHUTE  
BATTLEMENT MESA PARK AND RECREATION DISTRICT BY THE BOARD OF DIRECTORS.**


(Signed copy in possession of the District Oversight Manager)

  
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Adam L. Ford, VP

  
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Amber Palcer, Secretary

  
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Vincent Tomasulo, Asst. VP

  
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Chuck Hall, President

  
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Ken Seidel, Treasurer