

**MINUTES OF THE BOARD OF DIRECTORS MEETING  
PARACHUTE/BATTELEMENT MESA PARK AND RECREATION DISTRICT  
Monday, May 15th @ 5:30 p.m.**

Grand Valley Recreation Center, 398 Arroyo Drive  
Battlement Mesa, CO 81635

**ATTENDEES**

Directors present: Adam Ford, Vice President  
Amber Palcer, Secretary  
Wendell Goad, Director  
Vincent Tomasulo, Asst VP  
Karen Hamick, Director

Others present: Doug Choate, District Manager, Director: Golf Course  
Superintendent & Parks  
Mary Ochs, Director: Golf Pro  
Steve Matzl, Director: Rec Center and Programs

Public present: See sign in sheet.

**ADMINISTRATIVE MATTERS**

Attendance and Agenda: The meeting was called to order by Vice President Ford at 5:30 p.m. and a quorum was noted. Secretary Palcer added a discussion about the Board attending District Events to the Agenda under New Business. Asst VP Tomasulo made a Motion to approve the agenda, with Secretary Palcer seconding. The agenda was unanimously approved.

Minutes: The Manager provided the Minutes from the April 17<sup>th</sup>, 2023, Board meeting. Secretary Palcer made a Motion to accept the Minutes, with Asst VP Tomasulo seconding said Motion. The Minutes were unanimously approved and signed.

Oaths of Office: The four newly elected Directors, Vincent Tomasulo, Wendell Goad, Karen Hamick, and Amber Palcer stated their Oath of Office, and all were attested.

Selection of Officers: Asst VP Tomasulo nominated Adam Ford for President with Secretary Palcer seconding. Adam Ford was elected President. Amber Palcer nominated herself for Vice President with Karen Hamick seconding. Amber Palcer was elected Vice President. Karen Hamick nominated Wendell Goad for Assistant Vice President. Wendell Goad was elected Assistant Vice President. Adam Ford nominated Vincent Tomasulo for Secretary and Karen Hamick for Treasurer with Wendell Goad seconding. Vincent and Karen were elected to these positions. The selection of all Officers was unanimous.

Public Comment: Tom Hamick stated congratulations to the new board members.

Resolution to Accept the Spring FMLD Grant: District Manager Choate presented the Board with a Resolution to accept the Spring Traditional FMLD Grant for \$150,000. VP Palcer made a motion to accept the Resolution with Asst VP Goad seconding. The Resolution was unanimously approved.

Disclosure of Conflicts of Interest: The Board had previously been informed of the Colorado Revised Statutes to disclose potential conflicts of interest to the Board of Directors and Secretary of State. No Board member stated they had a conflict of interest.

## **FINANCIAL MATTERS – Consent Agenda**

Finance Manager's Report  
Payment of Claims/Accounts Payable  
Statement of Net Position  
Statement of Activities Budget to Actual

President Ford reminded the new Board at the last meeting the financials were moved to a consent Agenda.

District Manager Choate stated the bonus paid to Ms. Bertrand was taken from the District Oversight Management line item. District Manager Choate also stated the Finance Manager would be doing payables twice per month now.

The Board discussed having the Finance Manager attend some meetings. The District Manager stated he would like to have the Finance Manager at the July meeting and also during the Budget process. The Board agreed.

The District Manager had the bank statements and reconciliations for the bank accounts available for review.

Secretary Tomasulo made a motion to approve the Consent Agenda with a second from VP Palcer. The Consent Agenda was unanimously approved.

## **OPERATIONS – DIRECTORS' REPORTS**

Golf Course and Parks: Director Ochs presented the rounds report for the month of April. Director Ochs stated rounds were ahead of this time last year. Director Ochs presented the rounds by class report and noted 119 members. Director Ochs presented the updated schedule of events for the golf course. Director Ochs has scheduled a new fundraising tournament for Grand Valley High School on July 30<sup>th</sup>. Director Ochs mentioned the new golf carts are now scheduled to ship on May 31<sup>st</sup>. Director Choate stated the carts would take about 10 days to arrive after they ship. Mr. Choate reminded the Board that Beachside Golf Cars would be purchasing the old carts after delivery of the new ones. Director Ochs gave a staff update and stated outside services were at full staff. Director Ochs has hired another person for the pro shop staff but is still in need of a full-time Assistant.

Director Choate reported Frontier Paving would be completing the new cart paths before the Kiwanis Golf Tournament on May 20<sup>th</sup>. Director Choate stated the Callahan Ballfields had flooded one day after the infield renovation began. Director Choate mentioned the Town of Parachute and their assistance in diverting the flood water away from the fields and the bathrooms. Director Choate stated no additional costs were expected for the renovation and that work would resume on May 22. Director Choate commended Director Matzl for his efforts to rescue PBMPRD equipment from the flood area. Director Choate presented the preliminary drawings for the Golf Course restaurant for the Board to review.

Rec Center & Programs: Director Matzl presented his Director's Report. Director Matzl reported 2208 members this year and increased members/member visits over last year. Director Matzl

stated he expects good numbers for baseball with four teams this year. Director Matzl is also expecting four teams for softball. Director Matzl noted the new scoreboards were ordered and would have space for sponsors. Director Matzl stated three of the new pieces of equipment had arrived. The rest of the equipment is expected by the end of May. Director Matzl stated the new irrigation pump is up and running. Director Matzl also stated he is still working to get quotes for the audio and visual in the Grand Valley Room. Director Matzl gave an update on the roofing project and noted there would be items for discussion in the Manager's report. President Ford inquired about the lights/timer for the lights on the walkway to the Rec Center.

## **MANAGER'S REPORT**

District Manager Choate presented the Manager's Report. District Manager Choate inquired about the Board's intent to have Master Plan workshops. President Ford stated it would be good to plan these workshops for June and August. District Manager Choate stated he would schedule the workshop. District Manager Choate stated there is someone interested in purchasing our subdivided vacant property near the Callahan Ballfields. The Board discussed the vacant property and decided to discuss it further at the June Workshop. District Manager Choate presented new Board packets for all Board members. District emails and SDA access will be set up for the new Board Members. Manager Choate stated the need for pictures for the website. The Board elected to have the pictures done at the June Workshop. Mr. Choate provided the Board with a list of accomplished projects for 2022 and planned projects for 2023. President Ford inquired about the need to continue providing an annual report. The Board decided to discuss this further at the June Workshop. District Manager Choate stated he is working to decommission the pbmprd.gov website to avoid confusion with the pbmprd.org site. District Manager Choate mentioned that we now have an announcements tab on the website. District Manager Choate stated that phase one of the Rec Center roof is off to a rocky start. The roof company is finding large areas of substructure that must be replaced, according to the inspector. Additional drains are required to be installed as well. These will be changes to the original estimates from the roofing contractor. Director Matzl provided a slide show of the additional work/damage. Director Matzl stated that he is pleased with the work from Western Slope Roofing. Further, additional work cannot be determined until all the old roof is taken off. District Manager Choate updated the Board that the roof project could exceed \$1.1 million dollars as further substructure is revealed. Director Matzl stated that one of the chillers will need to be removed for the project. President Ford inquired about the age of the chiller and the cost to replace it during the process of removing it. District Manager Choate also stated the costs of the overages and the need to amend the budget as the roof project progresses. The Rec Center roof will become the focus of the Rec Center capital projects this year. Secretary Tomasulo inquired about the warranty for the new roof. Director Matzl stated it is 50 yrs. for the steel and 5 yrs. for the membrane.

## **NEW BUSINESS**

VP Palcer stated that she would like to have more attendance from the Board at PBMPRD events. Ms. Palcer asked the Directors if they had any events, they would like Board Members to attend. Following discussion by the Board, all agreed that local community event attendance should be sponsored and attended by the Board and the Directors. District Manager Choate engaged the Board about attending the SDA Regional workshop in June. The Board all agreed to attend, and Manager Choate stated he would schedule the event accordingly. The Board discussed the current meeting time and location.

## **ADJOURNMENT**

There being no further business to come before the Board at this time, President Ford adjourned the meeting at 6:55 p.m.

The next Regular Meeting is scheduled for **Monday, June 19th, 2023, at 5:30 p.m. at the Grand Valley Recreation Center, 398 Arroyo, Battlement Mesa, Colorado.**

Respectfully submitted,  
Doug Choate, District Manager

**THESE MINUTES APPROVED AS THE OFFICIAL MAY 15, 2023, MINUTES OF PARACHUTE  
BATTLEMENT MESA PARK AND RECREATION DISTRICT BY THE BOARD OF DIRECTORS.**  
(Signed copy in possession of the District Manager)

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Adam L. Ford, President

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Vincent Tomasulo, Secretary

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Amber Palcer, Vice President

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Karen Hamick, Treasurer

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Wendell Goad, Asst. Vice President

Respectfully submitted,  
Doug Choate, District Manager

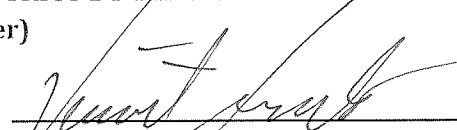
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Karen Hamick, Treasurer

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