

**MINUTES OF THE BOARD OF DIRECTORS MEETING
PARACHUTE/BATTLEMENT MESA PARK AND RECREATION DISTRICT
Monday, June 19th @ 5:30 p.m.**

Grand Valley Recreation Center, 398 Arroyo Drive
Battlement Mesa, CO 81635

ATTENDEES

Directors present: Adam Ford, Vice President
Amber Palcer, Secretary
Vincent Tomasulo, Asst VP
Karen Hamick, Director

Others present: Doug Choate, District Manager, Director: Golf Course
Superintendent & Parks
Mary Ochs, Director: Golf Pro
Steve Matzl, Director: Rec Center and Programs

Public present: See sign in sheet.

ADMINISTRATIVE MATTERS

Attendance and Agenda: The meeting was called to order by President Ford at 5:34 p.m. and a quorum was noted. President Ford added two items to the agenda under new business discussion about District By-Laws and District Vision. President Ford requested to move the July meeting to July 10th and the Board approved. Secretary Tomasulo added review of the LED light project to the agenda. Secretary Tomasulo made a Motion to approve the agenda, with Treasurer Hamick seconding. The agenda was unanimously approved.

Minutes: The Manager provided the Minutes from the May 15th, 2023, Board meeting. A date correction was noted. Secretary Tomasulo made a Motion to accept the Minutes, with Vice President Palcer seconding said Motion. The Minutes were unanimously approved and signed. Treasurer Hamick made a motion to excuse the absence of Asst. VP Goad with President Ford seconding, the motion was unanimously approved.

Public Comment: Laurel Koning was present on behalf of Movies Under the Stars. Laurel discussed the idea of having the last movie of the season at the Community Park. She stated the Church is involved with the last movie and grills hot dogs and hamburgers resulting in a larger turnout. Laurel stated it would be a good way for more of the community to become familiar with the Community Park. After discussion the Board agreed to have Movies Under the Stars at the Community Park on August 18th, 2023.

Disclosure of Conflicts of Interest: The Board had previously been informed of the Colorado Revised Statutes to disclose potential conflicts of interest to the Board of Directors and Secretary of State. No Board member stated they had a conflict of interest.

FINANCIAL MATTERS – Consent Agenda

Finance Manager's Report
Payment of Claims/Accounts Payable
Statement of Net Position
Statement of Activities Budget to Actual

The District Manager had the bank statements and reconciliations for the bank accounts available for review.

Vice President Palcer made a motion to approve the Consent Agenda with Treasurer Hamick seconding. The Consent Agenda was unanimously approved.

Led Project and Excel Energy Update: Secretary Tomasulo presented an update on the Districts savings associated with the LED light project at the Rec Center. Secretary Tomasulo stated with an increased charge per kwh the Rec Center still showed a savings of \$3,000 during the first six months of 2023. Secretary Tomasulo noted that the project would pay itself back in six years. Secretary Tomasulo is also reaching out to Holy Cross for information about rebates based on the LED Light Project.

OPERATIONS – DIRECTORS’ REPORTS

Golf Course and Parks: Director Ochs presented the rounds report for the month of May. Director Ochs stated the Golf Course has been very busy. The number of memberships is up and the rounds for May are up as well. Director Ochs stated the new Golf Carts have arrived. She noted that there have been several issues that the staff are working through. Director Ochs discussed the Demo days that she has put on this year with the various club manufacturers with Callaway being the most successful. Director Ochs noted a total of \$12k in equipment sales from the Demo days. Director Ochs also spoke about the upcoming tournaments for the next three weekends at the Golf Course. Director Ochs mentioned her new Full Time staff member Jacob Smith. District Manager Choate noted the steady increase in rounds since the arrival of Director Ochs.

Director Choate presented his Director Report for Golf Maint. and Parks. Director Choate stated the paving work from Frontier went very well on holes 10 and 18. Director Choate noted the issues involved with the project on holes 8 and 9, and requested the board allow us to split the cost of overages on the project. Director Choate noted Frontier learned a lot about the project moving forward as to getting the asphalt out on the course. The Board agreed to pay ½ of Frontiers overages on the project. Director Choate stated the Callahan Infields are done and ready for play. Director Choate thanked Mike Metcalf and Garvik Construction for their excellent work on the project. Director Choate stated he has the Architects plans and the first draft of the kitchen design for the Golf Course Restaurant. Director Choate also mentioned the fairways at the golf course are almost healed from the ice damage. Director Choate requested the Board allow him to hire a Full Time Parks Maintenance person. Secretary Tomasulo agreed that having the park maintenance in-house would be a good idea. President Ford suggested we advertise the position to the district. Vice President Palcer agreed. Secretary Tomasulo made a motion to add a full-time person for parks maintenance with President Ford seconding. The motion was unanimously approved.

Rec Center & Programs: Director Matzl thanked Director Choate and his staff for their work on the Callahan Ballfield project. Director Choate specifically mentioned the extra effort by Ashley Rothe in making the project a success. Director Matzl presented his Director's Report. Director Matzl reported 313 new members this year and increased members/member visits over last year. Director Matzl reported 63 kids in baseball/softball this year and we will have two softball teams. Director Matzl noted the scoreboards are ordered and Mike Metcalf will install them when they arrive. Director Matzl discussed the programs with 100 kids at the Movies Under the Stars. Director Matzl stated the raw water system is getting the bugs worked out. Steve is expecting another audio video quote for the Grand Valley Room. Director Matzl noted that Phase 1 of the roof is almost complete. Phase 2 is getting underway with some substructure issues already exposed. The steel for the substructure has already been purchased but there will be some additional labor

costs to what has been exposed so far. Director Matzl stated the multi-use court surface project is complete. Director Matzl mentioned the possibility of an adult softball tournament during Grand Valley Days. There was a discussion about partnering with Rifle or Parachute for the use of the new fields at Callahan. It was agreed that more use could be scheduled for 2024. There was also discussion regarding the sewer line for the Rec Center and the toilets that currently do not work. District Manager Choate stated that the sewer line would be on the capital improvements for 2024. There will also be the need to close the Rec Center for maintenance during the sewer project. The Board discussed issuing a letter to the District announcing the new Board, the Board vision and the coming improvements to the District. The Board discussed the benefits of CRA. District Manager Choate stated \$100,000 was transferred from Alpine General to Alpine Rec Center. Manager Choate also noted he is still working to decommission the old pbmprd.gov website but it is a slow process. District Manager Choate noted Holly Miller is working to update the website with Board photos, an information banner and a tab for employment opportunities. District Manager Choate

MANAGER'S REPORT

District Manager Choate presented the Manager's Report. District Manager Choate noted a recap of the Board workshop on June 15. Manager Choate noted that he has been in contact with CRA (Colorado Retirement Association) and started discussion about moving the District retirement benefits to CRA. Manger Choate will schedule meetings with CRA and a presentation for the Board. District Manager Choate stated 2024 Capital Project discussions will begin at the July meeting. Manager Choate asked the Board to consider future plans for the Callahan Ballfields. District Manager Choate noted specifically the age of the irrigation system at the park. Secretary Tomasulo inquired about searching for additional firms that can complete the annual audit. After discussion the Board agreed our professional service providers should be periodically reviewed.

NEW BUSINESS

President Ford presented the District Vision and a rough draft of the proposed By-Laws. President Ford asked the Board to prepare to discuss both at the July meeting. The Board discussed the Vision and the proposed By-Laws and both will be on the Agenda for the July meeting.

ADJOURNMENT

There being no further business to come before the Board at this time, President Ford adjourned the meeting at 6:45 p.m.

The next Regular Meeting is scheduled for **Monday, July 10th, 2023, at 5:30 p.m. at the Grand Valley Recreation Center, 398 Arroyo, Battlement Mesa, Colorado.**

Respectfully submitted,
Doug Choate, District Manager

**THESE MINUTES APPROVED AS THE OFFICIAL JUNE 19TH, 2023, MINUTES OF PARACHUTE
BATTLEMENT MESA PARK AND RECREATION DISTRICT BY THE BOARD OF DIRECTORS.**
(Signed copy in possession of the District Manager)

Adam L. Ford, President

Vincent Tomasulo, Secretary

Amber Palcer, Vice President

Karen Hamick, Treasurer

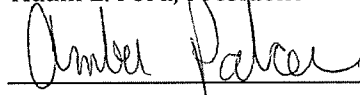
Wendell Goad, Asst. Vice President

Respectfully submitted,
Doug Choate, District Manager

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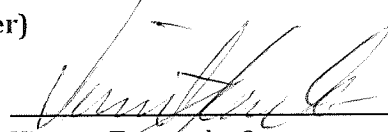
Adam L. Ford, President



Amber Palcer, Vice President



Wendell Goad, Asst. Vice President



Vincent Tomasulo, Secretary



Karen Hamick, Treasurer