

**MINUTES OF THE BOARD OF DIRECTORS MEETING
PARACHUTE/BATTLEMENT MESA PARK AND RECREATION DISTRICT
Monday, August 21, 2023 @ 5:30 p.m.**

Grand Valley Recreation Center, 398 Arroyo Drive
Battlement Mesa, CO 81635

ATTENDEES

Directors present: Adam Ford, President
Amber Palcer, Vice President
Wendell Goad, Asst Vice President
Vincent Tomasulo, Secretary
Karen Hamick, Treasurer

Others present: Doug Choate, District Manager, Director: Golf Course
Superintendent & Parks
Mary Ochs, Director: Golf Pro
Steve Matzl, Director: Rec Center and Programs

Public present: See sign in sheet.

ADMINISTRATIVE MATTERS

Attendance and Agenda: The meeting was called to order by President Ford at 5:30 p.m. and a quorum was noted. Asst. VP Goad made a Motion to approve the agenda, with Treasurer Hamick seconding. The agenda was unanimously approved.

Minutes: The Manager provided the Minutes from the July 10th, 2023, Board meeting. Vice President Palcer noted a change to one of the dates. Secretary Tomasulo made a Motion to accept the Minutes, with Vice President Palcer seconding said Motion. The Minutes were unanimously approved and signed.

Public Comment: No Public Comment.

Disclosure of Conflicts of Interest: The Board had previously been informed of the Colorado Revised Statutes to disclose potential conflicts of interest to the Board of Directors and Secretary of State. No Board member stated they had a conflict of interest.

FINANCIAL MATTERS – Consent Agenda

Finance Manager’s Report
Payment of Claims/Accounts Payable
Statement of Net Position
Statement of Activities Budget to Actual

The District Manager had the bank statements and reconciliations for the bank accounts available for review.

Asst. VP Goad made a motion to approve the Consent Agenda with Vice President Palcer seconding. The Consent Agenda was unanimously approved.

CURRENT BUSINESS

Bylaws: District Manager Choate stated he is preparing the Bylaws for the District. District Manager Choate had contacted the District Counsel Jason Downie who also recommends having the Bylaws. District Manager Choate asked the Board to submit suggestions for the Bylaws prior to the September Meeting.

2024 Capital Improvements (Updated): District Manager Choate presented the updated list of capital improvements for 2024. District Manager Choate noted that on August 25th the District would receive preliminary estimates of tax revenue for 2024 and capital improvements can be budgeted accordingly. District Manager Choate discussed the costs of the 2024 capital improvements. Secretary Tomasulo stated he would like to see RV spots for the Golf Course become a priority on the list. Vice President Palcer inquired about new fencing at the Callahan Ballfields. The Board discussed the potential capital improvements for 2024.

Director Hamick – RHP Properties Update: Treasurer Hamick stated she met with RHP Properties as the new delegate for the PBMPRD Board. Treasurer Hamick stated RHP is a national company, and they sometimes donate to various organizations. Treasurer Hamick discussed the skate and dog parks with RHP. Treasurer Hamick noted a need for benches, water, and shade at the dog park. Treasurer Hamick mentioned some of the residents of RHP properties use the dog park down by Callahan Ballfield. Secretary Tomasulo stated RHP has had multiple managers for this site in the last few years. Treasurer Hamick stated RHP has 693 homes in the area, and they are still expanding. Treasurer Hamick stated RHP is the nation's largest owner/operator of private modular housing.

OPERATIONS – DIRECTORS' REPORTS

Golf Course and Parks: Director Ochs presented the rounds report for the month of July. Director Ochs stated the Golf Course rounds are still going up. Director Ochs stated the CGA committed to coming back annually for the Western Colorado Chapter Championship (the "Championship"). Secretary Tomasulo noted the impact of an event like this for the community, hotels, restaurants, etc. Director Choate stated the Championship was also a good weekend for the Golf Course. Director Choate stated hosting the Championship is good exposure for the Golf Course. Director Ochs mentioned the Two Man Championship in October was booked in only two days. Director Choate stated Frontier Paving would be returning in the fall to repair the new path on number 8 and 9. Director Choate noted the Callahan Scoreboard installation is still being scheduled and will be completed this fall. Director Choate stated the drawings for the restaurant are almost complete. Director Choate stated the new parks manager is working out well and the independent contractors are slowly being phased out.

Rec Center & Programs: Director Matzl presented his Report. Director Matzl stated his membership count is now 2062. Director Matzl presented the attendance numbers for the month, and he is still seeing more people. Director Matzl discussed the programs and attendance; soccer and flag football are down slightly. Director Matzl discussed the soccer shootout and a scheduled field rental. Director Matzl stated Movies Under the Stars had to be rescheduled for September 1st after a rainout on August 18th. Director Matzl stated he has 50 applications for the Craft Fair. Director Matzl is planning a 5k run this fall and has the permits and several sponsors in place. Director Matzl is promoting the 5k with a Hunting theme called Buck Fever 5K. Director Matzl is offering field trips to the Rec Center for the local schools. Director Matzl stated the raw water pump for the Activity Center is working well. Director Matzl stated he has received the second quote for the audio video in the Grand Valley room and it was \$3000 more. The Grand Valley audio and video

upgrade will cost \$50,000. Director Matzl noted the gym divider replacement, and the chiller removal are both on the schedule for this fall. Treasurer Hamick mentioned the vault toilet at the Community Park being cleaned up and painted. Treasurer Hamick also noted the need for better advertising if Movies Under the Stars was going to move to the Community Park. Director Matzl stated Phase 1 of the roof was almost complete, and Phase 2 is moving along. Director Matzl projected a completion date of October 1st except for the area under the chiller.

MANAGER'S REPORT

District Manager Choate presented the Managers Report to the Board. District Manager Choate asked the Board for approval to apply for two FMLD fall grants. The traditional grant would be for the trail in front of the Activity Center and the mini grant would be for a pool filtration upgrade. District Manager Choate stated \$750,000 from the Alpine Bank General Fund was transferred into the Alpine Bank Money Market to earn 5% interest. District Manager Choate also stated the old pbmprd.gov website was decommissioned. District Manager Choate presented a letter to the Board describing the new PBMPRD community delegates. This letter will be mailed to the various entities in the community. District Manager Choate discussed moving the September Board meeting and the December Board meeting. The Board decided to keep the September meeting on the original date and move the December meeting to December 11th. The Board discussed having Colorado Retirement Association present at the September meeting. District Manager Choate discussed the advantages of changing the retirement plan to Colorado Retirement Association. District Manager Choate asked the Board how long we should keep financials, minutes, budgets etc. on the website. The Board decided to keep two years plus the current year available on the website. Vice President Palcer inquired about the used fleet of golf carts. District Manager Choate stated he agreed to take \$400 dollars less for the used golf carts from Beachside Golf Cars, and Beachside should be scheduling to pick them up.

NEW BUSINESS

PUBLIC COMMENTS

ADJOURNMENT

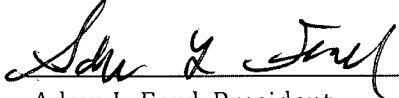
There being no further business to come before the Board at this time, President Ford adjourned the meeting at 6:38 p.m.

The next Regular Meeting is scheduled for **Monday, September 18th, 2023, at 5:30 p.m. at the Grand Valley Recreation Center, 398 Arroyo, Battlement Mesa, Colorado.**

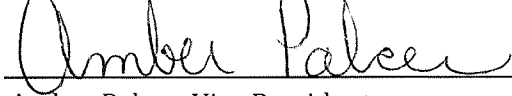
Respectfully submitted,
Doug Choate, District Manager

**THESE MINUTES APPROVED AS THE OFFICIAL August 21st, 2023, MINUTES OF PARACHUTE
BATTLEMENT MESA PARK AND RECREATION DISTRICT BY THE BOARD OF DIRECTORS.**

Noted (Signed copy in possession of the District Manager)



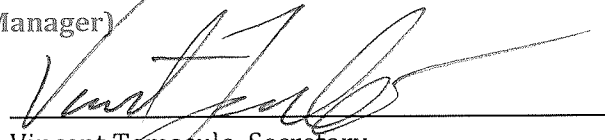
Adam L. Ford, President



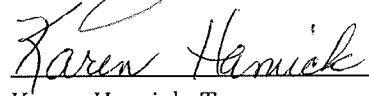
Amber Palcer, Vice President



Wendell Goad, Asst. Vice President



Vincent Tomasulo, Secretary



Karen Hamick, Treasurer