

**MINUTES OF THE BOARD OF DIRECTORS MEETING
PARACHUTE/BATTLEMENT MESA PARK AND RECREATION DISTRICT
Monday, July 10th @ 5:30 p.m.**

Grand Valley Recreation Center, 398 Arroyo Drive
Battlement Mesa, CO 81635

ATTENDEES Directors present: Adam Ford, President
 Amber Palcer, Vice President
 Wendell Goad, Asst Vice President
 Vincent Tomasulo, Secretary
 Karen Hamick, Treasurer

 Others present: Doug Choate, District Manager, Director: Golf Course
 Superintendent & Parks
 Mary Ochs, Director: Golf Pro
 Steve Matzl, Director, Director: Rec Center and Programs

 Public present: See sign in sheet.

ADMINISTRATIVE MATTERS

Attendance and Agenda: The meeting was called to order by President Ford at 5:32 p.m. and a quorum was noted. Secretary Tomasulo made a Motion to approve the agenda, with Asst VP Wendell Goad seconding. The agenda was unanimously approved.

Minutes: The Manager provided the Minutes from the June 19th, 2023, Board meeting. A spelling correction was noted by Treasurer Hamick. Asst. VP Wendell Goad made a Motion to accept the Minutes, with Secretary Tomasulo seconding said Motion. The Minutes were unanimously approved and signed.

Public Comment: No Public Comment

Disclosure of Conflicts of Interest: The Board had previously been informed of the Colorado Revised Statutes to disclose potential conflicts of interest to the Board of Directors and Secretary of State. No Board member stated they had a conflict of interest.

FINANCIAL MATTERS – Consent Agenda

Finance Manager’s Report
Payment of Claims/Accounts Payable
Statement of Net Position
Statement of Activities Budget to Actual

The District Manager had the bank statements and reconciliations for the bank accounts available for review.

Secretary Tomasulo made a motion to approve the Consent Agenda with Asst VP Goad seconding. The Consent Agenda was approved 4-0 with Treasurer Hamick abstaining.

CURRENT BUSINESS

Audit Presentation: Karen Frye presented the 2022 audit to the board. Karen noted that the district did better than expected versus the budget for 2022. She added there was an increase in net position of \$142,050. Karen stated that our assets are less due to depreciation. Karen explained the different parts of the audit to the board. Karen also stated that she felt the district was in a good position. Karen Frye made note of the 3% contingency required by Tabor. Karen Frye discussed the difference between proprietary funds and governmental funds. Karen also noted we have no long-term debt. Karen Frye stated 85% of our taxes come from oil and gas production. After discussion by the Board President Ford made a motion to accept the audit with Secretary Tomasulo seconding. The audit was unanimously approved. The Board decided to go paperless starting at the next meeting using their own laptops.

Board Member Delegates: After discussion by the Board these Directors were chosen as delegates to represent the District within the Community.

Adam Ford: Battlement Mesa Service Association
Amber Palcer: Grand Valley Park Association
Karen Hamick: Town of Parachute, RHP Properties
Wendell Goad: Fire District
Vincent Tomasulo: School District

The intent of the delegates is to attend meetings and provide updates about the District.

2024 Capital improvement Discussion: The District Manager presented a draft of proposed 2024 capital projects for the Board to Discuss. The Board added several project ideas to the list. President Ford inquired about the Grand Valley Room audio/video project and making it a priority. The Board will include the Master Plan for 2024 projects. The Board discussed grant funding opportunities. President Ford inquired about the Chiller upgrade. District Manager Choate stated the Chiller upgrade will need to be addressed during that portion of the roofing project. After discussion a revised list will be provided to the Board prior to the 2024 Budget. Treasurer Hamick stated she felt the skate and dog park were neglected. Director Hamick and Director Tomasulo discussed the different options possible for the Dog and Skate Parks.

District By-Laws: President Ford presented the proposed District by-laws. Treasurer Hamick stated the by-laws were difficult to read. President Ford noted the by-laws may be redundant with the Administrative Resolution. Treasurer Hamick noted some of the differences between the by-laws and the Annual Administrative Resolution. District Manager Choate stated that the Annual Administrative Resolution must be filed every year which keeps it current. The by-laws may not get updated each year. Director Tomasulo stated he did not have a preference between the two. District Manager Choate stated the Annual Administrative Resolution is already on the website. After discussion the Board decided to review the by-laws for the next meeting.

District Vision: President Ford asked for input on the District Vision. Treasurer Hamick inquired about the boundary map of the District. Treasurer Hamick provided different wording for part of the vision and the Board agreed. Director Goad made a motion to accept the District Vision as prepared with Treasurer Hamick seconding. The District Vision was unanimously approved. The District Vision will be posted at the facilities and should be used as a guideline for managing the District.

OPERATIONS – DIRECTORS’ REPORTS

Golf Course and Parks: Director Ochs presented the rounds report for the month of June. Director Ochs stated the public 18-hole rounds were at 158. These rounds are generated by people from outside the County. Director Ochs stated the main reason people travel here is our ads in Divot Magazine and the website. Director Ochs mentioned the memberships are up to 138. She also noted that employee rounds are not included in the round count. The number of rounds played was up 300 rounds from June last year. Director Ochs stated the Golf Course just finished three consecutive weekends of Tournaments. Director Ochs noted that next season she will increase participation in these events with more advertising. Director Ochs also stated the Battlement Mesa Open will be three days next year. Director Ochs also noted the Tournaments draw many new people to the course. She also noted the Harvest Host is popular. The Board discussed RV spots that are available on Battlement Mesa.

Director Choate presented the Golf Maintenance and Parks report. Director Choate stated Frontier Paving will return in the fall to complete the paving work on number 8 and 9. Director Choate stated the new scoreboards will be installed at the park in the next two weeks. Director Choate noted all the kitchen plans are done except mechanical. The mechanical drawings have been started. Director Choate noted the Parks Maintenance position was posted on Facebook and the website with no response. Kenneth Overmyer has been hired for the new park maintenance position. Director Choate stated the course received good reviews from the tournament participants. Also, the course has completely healed from the winter damage.

Rec Center & Programs: Director Matzl presented his Director’s Report. Director Matzl stated the membership count for the month of June was 1949, which is up 322 from last year. All attendance for the Rec Center is up from last year according to Director Matzl. Director Matzl stated flag football, volleyball and soccer are getting ready to start in the fall. Director Matzl noted softball and baseball finished up this week. Director Matzl also noted there would be a baseball game Friday night at 8:00 under the lights. Director Matzl mentioned that other teams have noticed the new fields and are requesting to play at Callahan. Director Matzl stated activities are going strong. Who Ville will not be competing with the annual craft fair this year. Director Matzl stated the new irrigation pump has been running for two weeks. Director Matzl also stated the roof project is moving along as projected. Director Matzl stated he is still waiting for the GV room audio video quote. President Ford asked about the possibility of adding fitness classes to the Rec Center membership. The Board and Director Matzl discussed the different ways a membership could include the fitness classes.

MANAGER’S REPORT

District Manager Choate presented the Manager’s report. District Manager Choate stated he and Director Matzl will build the pay scale into the budget. District Manager Choate stated minimum wage will increase again next year and will be \$15 per hour by 2025. President Ford requested a list of the number of approved positions for Full Time and Part Time by entity. President Ford would like the Board to approve the maximum number of positions. Secretary Tomasulo stated he would like the Directors to still have flexibility in hiring. The Board discussed the use of full and part-time positions. District Manager Choate stated the full-time positions could be a firm number and the part-time positions need to be flexible. The part-time positions need to be based on the number of part-time hours. It was decided for District Manager Choate to provide the Board with more information about the number of employees moving forward. District Manager Choate stated the old website would be decommissioned on July 17th. District Manager Choate also noted the banner is up on the website for announcements. District Manager Choate stated \$250,000 was transferred from Alpine Money Market to Alpine Rec Center to cover invoices on the roofing

project. District Manager Choate stated the \$1.2 million in property taxes is set to be deposited in the Alpine General Fund. District Manager Choate stated he is in discussions with Colorado Retirement Association and Lincoln Financial to determine the best plan for the District employees. Colorado Retirement Association will attend the August or September meeting to present to the Board. District Manager Choate and the Board discussed the differences between Lincoln Financial and Colorado Retirement Association.

NEW BUSINESS

PUBLIC COMMENTS

ADJOURNMENT


There being no further business to come before the Board at this time, President Ford adjourned the meeting at 8:08 p.m.

The next Regular Meeting is scheduled for **Monday, August 21st, 2023, at 5:30 p.m. at the Grand Valley Recreation Center, 398 Arroyo, Battlement Mesa, Colorado.**

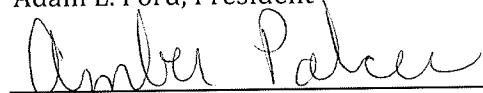
Respectfully submitted,
Doug Choate, District Manager

**THESE MINUTES APPROVED AS THE OFFICIAL JULY 10th, 2023, MINUTES OF PARACHUTE
BATTLEMENT MESA PARK AND RECREATION DISTRICT BY THE BOARD OF DIRECTORS.**

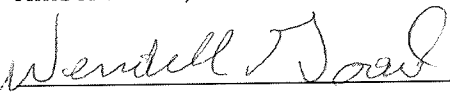
Noted (Signed copy in possession of the District Manager)



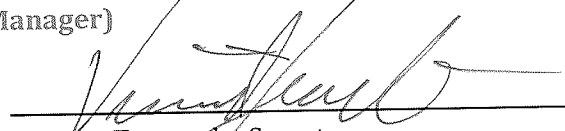
Adam L. Ford, President



Amber Palcer, Vice President



Wendell Goad, Asst. Vice President



Vincent Tomasulo, Secretary



Karen Hamick, Treasurer