

**MINUTES OF THE BOARD OF DIRECTORS MEETING
PARACHUTE BATTLEMENT MESA PARK AND RECREATION DISTRICT
Monday, September 18th, 2023 @ 5:30 p.m.**

Grand Valley Recreation Center, 398 Arroyo Drive
Battlement Mesa, CO 81635

ATTENDEES

Directors present: Adam Ford, President
Amber Palcer, Vice President
Wendell Goad, Asst Vice President
Vincent Tomasulo, Secretary
Karen Hamick, Treasurer

Others present: Doug Choate, District Manager, Director: Golf Course
Superintendent & Parks
Steve Matzl, Director: Rec Center and Programs

Public present: See sign in sheet.

ADMINISTRATIVE MATTERS

Attendance and Agenda: The meeting was called to order by President Ford at 5:31 p.m. and a quorum was noted. Secretary Tomasulo made a Motion to approve the agenda, with Vice President Palcer seconding. The agenda was unanimously approved.

Minutes: The Manager provided the Minutes from the August 21, 2023, Board meeting. Treasurer Hamick noted a change to her discussion with RHP. Vice President Palcer made a Motion to accept the Minutes with Treasurer Hamick's change, with Asst. VP Goad seconding said Motion. The Minutes were unanimously approved and signed.

Public Comment: No Public Comment.

Disclosure of Conflicts of Interest: The Board had previously been informed of the Colorado Revised Statutes to disclose potential conflicts of interest to the Board of Directors and Secretary of State. No Board member stated they had a conflict of interest.

Colorado Retirement Association: Tim Mullen, Mike Whalen and Francisco Chacon came to present their retirement planning services to the Board. Colorado Retirement Association was founded by the State to provide retirement planning services for local governments. Colorado Retirement Association discussed the services they can provide and also the plan options available for the District to provide to its employees. After the presentation and discussion, Secretary Tomasulo made a motion to approve Colorado Retirement Association as the District's retirement plan, pending final details per the District Manager's discretion, with Treasurer Hamick seconding. The motion was approved with President Ford abstaining.

FINANCIAL MATTERS – Consent Agenda

Finance Manager's Report
Payment of Claims/Accounts Payable
Statement of Net Position
Statement of Activities Budget to Actual

The District Manager had the bank statements and reconciliations for the bank accounts available for review.

Vice President Palcer made a motion to approve the Consent Agenda with Asst. VP Goad seconding. The Consent Agenda was unanimously approved.

CURRENT BUSINESS

Bylaws: District Manager Choate presented the bylaws to the board. After discussion, the Board decided to review the bylaws before the October Board meeting and will sign at the October meeting. Vice President Palcer raised questions regarding the term limits that District Manager Choate will resolve prior to the October meeting.

FMLD Grant Resolutions: District Manager Choate presented the FMLD Grant Resolutions to the Board for the fall traditional and mini grants. The fall traditional grant application was for the main sewer line at the Recreation Center and the fall mini grant application was for the pool filtration upgrade at the Recreation Center. President Ford made a motion to sign the FMLD Grant Resolutions with Asst. VP Goad seconding. The Resolutions were unanimously approved and signed.

OPERATIONS – DIRECTORS’ REPORTS

Golf Course and Parks: Director Choate presented the Golf Director’s Reports. Director Ochs’ rounds report continues to show increased rounds over last year. Director Choate stated he is still working with Beachside to sell the remaining golf carts. Director Choate mentioned that he is working to schedule the new scoreboard installation for the Callahan Ballfields. Director Choate also stated the plans for the restaurant remodel are near completion.

Rec Center & Programs: Director Matzl presented his Director Report. Director Matzl stated attendance was up by 356 over August of 2022 and 925 for this year. Director Matzl stated volleyball this year had 23 girls with one more week left in the season. The flag football league had 22 kids participate this year. Director Matzl also discussed the upcoming events that are scheduled including girls’ basketball, hiking club, craft fair, trunk or treat and the Buck Fever 5k. Director Matzl mentioned the purchase of new equipment for the cardio area. Director Matzl also noted the 80% savings in potable water due to the new raw water pump station. Director Matzl spoke about Phase 2 of the roof replacement which is nearing completion. Phase 2 should be done by November 15th. Director Matzl noted the chiller replacement and gym divider replacement are on the schedule for this fall. District Manager Choate stated that even with modifications to the original roof project including the roof over the gym, snow breaks, rain gutters and steel substructure replacement, the project should still fall within the \$1 to \$1.1 million approved range of expense.

MANAGER’S REPORT

District Manager Choate presented the Manager’s Report to the Board. District Manager Choate noted the initial property tax valuation was for \$3.7 million for 2024. A conservative estimate based on Proposition HH would be \$3.25 million in tax revenue. District Manager Choate stated 2024 Capital projects would be budgeted accordingly. District Manager Choate presented the 2024 proposed rate increases for the Recreation Center to the Board. The Board discussed the proposed increases. The Board discussed making no changes to the youth rates, adult monthly in district pass cost of \$25 and adult monthly out of district pass cost of \$35. Annual passes will be adjusted by the according percentage. After discussion President Ford made a motion to accept the 2024 Recreation Center rates with the discussed changes, with Vice President Palcer seconding. The

changes were unanimously approved. Asst. VP Goad wanted to make sure the improvements to the Recreation Center were advertised in conjunction with the proposed increases. District Manager Choate presented the Laugh Your Tails Off event to the Board as a potential sponsorship activity. The Board decided not to sponsor the event at this time but will reconsider in the future.

NEW BUSINESS

PUBLIC COMMENTS:

Sarah McCurdy was present and asked when the 2024 budget would be available for the public to review. District Manager Choate stated the budget would be available on October 15th. Sarah McCurdy also inquired about the financials on the website. District Manager Choate stated the website would be updated.

ADJOURNMENT


There being no further business to come before the Board at this time, President Ford adjourned the meeting at 7:20 p.m.

The next Regular Meeting is scheduled for **Monday, October 16th, 2023, at 5:30 p.m. at the Grand Valley Recreation Center, 398 Arroyo, Battlement Mesa, Colorado.**

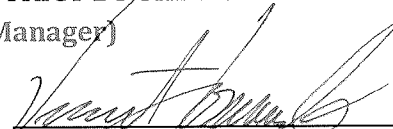
Respectfully submitted,
Doug Choate, District Manager

**THESE MINUTES APPROVED AS THE OFFICIAL SEPTEMBER 18TH, 2023, MINUTES OF PARACHUTE
BATTLEMENT MESA PARK AND RECREATION DISTRICT BY THE BOARD OF DIRECTORS.**

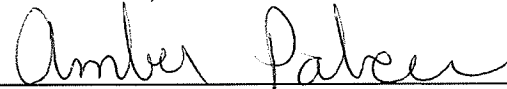
Noted (Signed copy in possession of the District Manager)



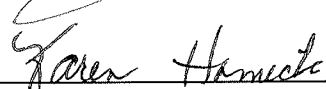
Adam L. Ford, President




Vincent Tomasulo, Secretary



Amber Palcer, Vice President



Karen Hamick, Treasurer



Wendell Goad, Asst. Vice President