

**MINUTES OF THE BOARD OF DIRECTORS MEETING  
PARACHUTE/BATTLEMENT MESA PARK AND RECREATION DISTRICT  
Monday, January 22, 2024 @ 5:30 p.m.**

Grand Valley Recreation Center, 398 Arroyo Drive  
Battlement Mesa, CO 81635

**ATTENDEES**

Directors present: Adam Ford, President  
Amber Palcer, Vice President  
Wendell Goad, Asst Vice President  
Vincent Tomasulo, Secretary  
Karen Hamick, Treasurer

Others present: Doug Choate, District Manager, Director: Golf Course  
Superintendent & Parks  
Steve Matzl, Director: Recreation Center and Programs

Public present: See sign in sheet.

**ADMINISTRATIVE MATTERS**

Attendance and Agenda: The meeting was called to order by President Ford at 5:36 p.m. and a quorum was noted. Secretary Tomasulo made a motion to approve the Agenda with Asst. VP Goad seconding. The Agenda was unanimously approved.

**CURRENT BUSINESS**

Colleen Kaneda with Dynamic Program Management (DPM) came to present a proposal to facilitate the Master Plan for the District. Colleen discussed DPM and the skills and services that DPM is able to provide for the District. Colleen presented background information on DPM and indicated DPM has been involved with several Districts and School Districts including projects for Garfield School District 16. Colleen provided a timeline of Master Plan events and discussed items that a Master Plan should accomplish including facility assessment, inventory of District assets, planned replacement maintenance schedules, goals for the District and methods to accomplish goals moving forward. DPM would act as an extension of the District staff as an Owner Representative to facilitate the District Master plan goals and deliverable items. Colleen provided background on the DPM staff that would be working with the District. President Ford noted the need to incorporate District residents' input for the Master planning and to ensure the Master Plan would be attainable by the District. Secretary Tomasulo inquired about the structure of the Master plan and ensuring we end up with a plan and a method for accomplishing the plan. The Board and Colleen discussed all the facets of the Master Plan including cost estimates, meeting schedules, community needs assessment, demographics, Master Plan goals, and potential grant opportunities. The Board also discussed the need for DPM services moving forward beyond the year 2024.

**CONCLUSION**

Vice President Palcer made a motion to procure Dynamic Program Management as the Master Plan Project Manager for 2024, not to exceed \$29,500. Secretary Tomasulo seconded the motion. The Board voted 4-1 in favor of a contract for Dynamic Program Management for 2024.

**ADJOURNMENT**

There being no further business to come before the Board at this time, President Ford adjourned the meeting at 6:31 p.m.

The next Regular Meeting is scheduled for **Monday, February 19, 2024 at 5:30 p.m. at the Grand Valley Recreation Center, 398 Arroyo, Battlement Mesa, Colorado.**

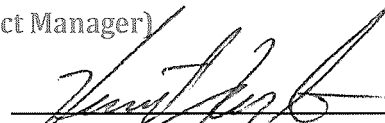
Respectfully submitted,  
Doug Choate, District Manager

**THESE MINUTES APPROVED AS THE OFFICIAL JANUARY 22, 2024, MINUTES OF PARACHUTE BATTLEMENT MESA PARK AND RECREATION DISTRICT BY THE BOARD OF DIRECTORS.**

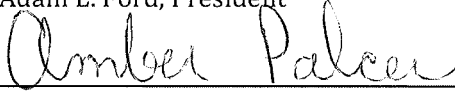
Noted (Signed copy in possession of the District Manager)



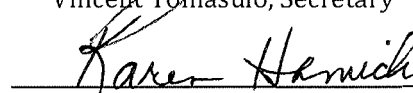
Adam L. Ford, President



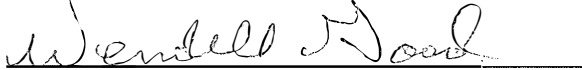
Vincent Tomasulo, Secretary



Amber Palcer, Vice President



Karen Hamick, Treasurer



Wendell Goad, Asst. Vice President