

**MINUTES OF THE BOARD OF DIRECTORS MEETING  
PARACHUTE/BATTLEMENT MESA PARK AND RECREATION DISTRICT  
Monday, February 19, 2024 @ 5:30 p.m.**

Grand Valley Recreation Center, 398 Arroyo Drive  
Battlement Mesa, CO 81635

**ATTENDEES**

Directors present: Adam Ford, President  
Amber Palcer, Vice President  
Wendell Goad, Asst Vice President  
Vincent Tomasulo, Secretary  
Karen Hamick, Treasurer

Others present: Doug Choate, District Manager, Director: Golf Course  
Superintendent & Parks  
Mary Ochs, Director: Head Golf Professional  
Steve Matzl, Director: Recreation Center and Programs

Public present: See sign in sheet.

**ADMINISTRATIVE MATTERS**

Attendance and Agenda: The meeting was called to order by President Ford at 5:30 p.m. and a quorum was noted. Asst. VP Goad made a motion to approve the Agenda with Secretary Tomasulo seconding. The agenda was unanimously approved.

Minutes: The Manager provided the Minutes from the January 15, 2024, Board meeting. Secretary Tomasulo made a motion to accept the Minutes with Asst. VP Goad seconding said motion. The Minutes were unanimously approved and signed. The Manager provided the minutes from the January 22, 2024, Special Meeting. Treasurer Hamick made a motion to approve the Minutes of the Special Meeting on January 22, 2024, with Vice President Palcer seconding. The Minutes were unanimously approved.

Disclosure of Conflicts of Interest: The Board had previously been informed of the Colorado Revised Statutes to disclose potential conflicts of interest to the Board of Directors and Secretary of State. No Board member stated they had a conflict of interest.

Public Comment: See Sign in Sheet.

**FINANCIAL MATTERS – Consent Agenda**

Finance Manager’s Report  
Payment of Claims/Accounts Payable  
Statement of Net Position  
Statement of Activities Budget to Actual

The District Manager had the bank statements and reconciliations for the bank accounts available for review.

Treasurer Hamick made a motion to approve the Consent Agenda with Asst. VP Goad seconding the motion. The Consent Agenda was unanimously approved.

**CURRENT BUSINESS**

Restaurant Discussion: District Manager Choate stated the restaurant remodel is going as planned. District Manager Choate gave a progress update on the clubhouse bathrooms and pro shop remodel. District Manager Choate noted the gas meter was scheduled to be moved on 2/23/24. District Manager Choate discussed the Food and Beverage Manager applicants with the Board. District Manager Choate inquired if the Board would like to be involved in the interview process for the Food and Beverage Manager position. Treasurer Hamick stated she would like to interview the final selected candidates. District Manager Choate stated the clubhouse should be ready to open in early March.

District Master Plan: District Manager Choate updated the Board on the progress of the Master Plan. District Manager Choate stated the Request for Qualifications/Proposal had been published. District Manager Choate noted the District added an account on Bidnetdirect.com to use for issuing RFP's. District Manager Choate stated the deadline to submit is 2/28/24.

Options for Community Park Cameras:

Parks Maintenance Manager Kenneth Overmyer presented options to the Board for Cameras at the Community Park. Mr. Overmyer had four options available including a bridge from the Rec Center, Starlink, Verizon and fiber optic installation from Ting. Mr. Overmyer gave the Board all the pros and cons for each of the different possible methods to provide wi-fi to the Community Park. After discussion the Board asked for further review of the technical components required and further presentation of the most reliable option.

## **OPERATIONS – DIRECTORS' REPORTS**

Golf Course and Parks: Director Ochs presented her report to the Board. Director Ochs gave an update on the progress with the new POS software. Director Ochs presented the Tournament and Group Calendar to the Board. Director Ochs noted that several new groups and tournaments have been added this year. Director Ochs stated that she is still attempting to hire an Assistant Golf Pro. Director Ochs stated she has advertised again this year with Divot Magazine, and she feels this is good value. Director Ochs discussed working with the town for promotion of a hotel stay and play package. President Ford mentioned including the Recreation Center use as part of the package. Director Choate stated the golf course appears to have made it through the winter in good condition, with only normal damage from elk. Director Choate discussed the Community Park project to bury the irrigation in the native areas. Director Choate stated Lush Green is working to finish the project. Director Choate stated the scoreboard replacement is still on schedule for this spring at Callahan Ballfield. Director Choate also noted he would be scheduling Frontier Paving for the cart paths at the golf course this spring.

Recreation Center and Programs: Director Matzl presented his report to the Board, noting the Recreation Center attendance is still improving. Director Matzl discussed the ongoing programs including boys' basketball, crab soccer, bad art, and fitness classes. Director Matzl stated the Ting phone upgrade is complete. Director Matzl stated the pool sanitation upgrade is complete. Director Matzl discussed the roof project noting there were just three areas left to complete. The Board inquired about advertising for the building closure during the sewer line project. It was decided to begin advertising the closure March 1<sup>st</sup>.

## **MANAGER'S REPORT**

District Manager Choate presented the Manager's report to the Board. District Manager Choate stated a concept letter was provided to Great Outdoors Colorado (GOCO) for a grant to assist the Master Plan project. GOCO replied requesting more information. District Manager Choate stated a second concept letter will be provided for the next GOCO grant cycle. District Manager Choate stated the new lights for the back of the Recreation Center are still pending. District Manager Choate discussed the liquor license application process with the County.

District Manager Choate noted we likely will have to wait until we can get the food license for Callahan's. District Manager Choate stated we have received the necessary documents from the Rough. District Manager Choate stated the employee contributions to Colorado Retirement have started. District Manager Choate noted the account transfers from Lincoln would take place later in March. District Manager Choate informed the Board of the need to change the Community Park account to a Conservation Trust Fund account. The District is required to keep the Conservation Trust Funds in a separate account, and the Community Park account is no longer needed, as the parks operate out of the golf course fund.

## **PUBLIC COMMENTS**

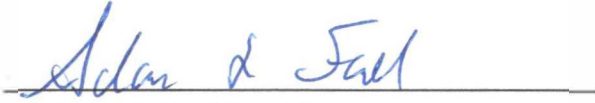
## **ADJOURNMENT**

There being no further business to come before the Board at this time, President Ford adjourned the meeting at 6:51 p.m.

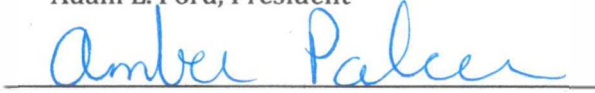
The next Regular Meeting is scheduled for **Monday, March 18, 2024, at 5:30 p.m. at the Grand Valley Recreation Center, 398 Arroyo, Battlement Mesa, Colorado.**

Respectfully submitted,  
Doug Choate, District Manager

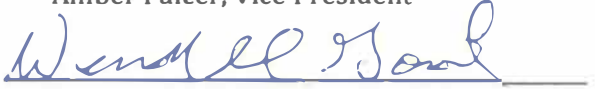
**THESE MINUTES APPROVED AS THE OFFICIAL FEBRUARY 19, 2024, MINUTES OF PARACHUTE  
BATTLEMENT MESA PARK AND RECREATION DISTRICT BY THE BOARD OF DIRECTORS.**



Adam L. Ford, President



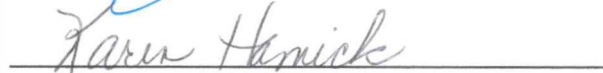
Amber Palcer, Vice President



Wendell Goad, Asst. Vice President



Vincent Tomasulo, Secretary



Karen Hamick, Treasurer