

**MINUTES OF THE BOARD OF DIRECTORS MEETING
PARACHUTE/BATLEMENT MESA PARK AND RECREATION DISTRICT
Monday, April 15, 2024 @ 5:30 p.m.**

Grand Valley Recreation Center, 398 Arroyo Drive
Battlement Mesa, CO 81635

ATTENDEES

Directors present: Amber Palcer, Vice President
Wendell Goad, Asst Vice President
Vincent Tomasulo, Secretary
Karen Hamick, Treasurer

Others present: Doug Choate, District Manager, Director: Golf Course
Superintendent & Parks
Mary Ochs, Director: Head Golf Professional
Steve Matzl, Director: Recreation Center and Programs

Public present: See sign in sheet.

ADMINISTRATIVE MATTERS

Attendance and Agenda: The meeting was called to order by Vice President Palcer at 5:30 pm and a quorum was noted. Asst. VP Goad made a motion to excuse the absence of President Ford with Secretary Tomasulo seconding. President Ford's absence was unanimously approved. Secretary Tomasulo made a motion to approve the Agenda with Asst. VP Goad seconding. The agenda was unanimously approved.

Minutes: The Manager provided the Minutes from the March 18, 2024, Board meeting. Treasurer Hamick made a motion to accept the Minutes with Asst. VP Goad seconding said motion. The Minutes were unanimously approved and signed.

Disclosure of Conflicts of Interest: The Board had previously been informed of the Colorado Revised Statutes to disclose potential conflicts of interest to the Board of Directors and Secretary of State. No Board member stated they had a conflict of interest.

Public Comment: Dan Birren requested for the Master Plan to evaluate the need for a more complete trail system in Battlement Mesa.

FINANCIAL MATTERS – Consent Agenda

Finance Manager's Report
Payment of Claims/Accounts Payable
Statement of Net Position
Statement of Activities Budget to Actual

The District Manager had the bank statements and reconciliations for the bank accounts available for review.

Vice President Palcer inquired about the equipment repairs. District Manager Choate stated the new fairway mowers had been purchased. Asst. VP Goad made a motion to approve the Consent Agenda with Secretary Tomasulo seconding the motion. The Consent Agenda was unanimously approved.

CURRENT BUSINESS:

Restaurant Update: District Manager Choate stated the restaurant project is still going very well. District Manager Choate noted the framing is nearly complete inside and out, the concrete is done, the rough-in for plumbing and electrical and the roof should be done this week. District Manager Choate stated the project is under budget including the additional work to the proshop and restrooms.

Master Plan Update: District Manager Choate stated the contract with Design Workshop should be signed this week. District Manager Choate stated Friday would be an Executive Committee Meeting that would include Design Workshop and Dynamic Program Management. The meeting will include beginning to schedule the Master Plan project including focus groups and community engagement.

OPERATIONS - DIRECTORS' REPORTS

Golf Course and Parks: Director Ochs presented her report to the Board. Director Ochs gave her Round Reports, Reports by class, and total memberships. Director Ochs stated rounds for this April will be 600 more than April of 2023. Director Ochs noted she has added several more demo days and golf groups to the event roster for 2024. Director Ochs spoke about doing a Family Clinic this year on a Sunday to involve the parents and children with the game of golf. Lessons will include skills and course etiquette. Director Choate stated the restaurant is going well and on schedule. Director Choate noted the Garfield County Public Health Department approved the initial stage of plan review for Callahan's. Director Choate noted the liquor license transfer application will be submitted at the time of the County Health inspection. Director Choate stated Balcomb and Green P.C. has been retained as additional and local legal counsel. Balcomb and Green P.C. has reviewed the easement agreement for the Tanker Trail. Director Choate stated he met with the current owner of the property, and they are open to amending the easement to include the additional trails in the easement. Director Choate noted the golf course is using the Bison Bar for the sale of snacks, food, and non-alcoholic drinks on the weekends during the construction of Callahan's. Director Choate stated Lush Green is almost done with the native sprinklers at the Community Park, and the new scoreboards are in and working at Callahan Ballfield. Director Choate noted the course had received two new utility carts for maintenance, and the new greens aerator is scheduled to arrive this week. Director Choate stated the cart path replacement is still scheduled for early May. Secretary Tomasulo asked about the no trespassing signage for the golf course. Director Choate stated he would get it ordered.

Recreation Center and Programs: Director Matzl presented his monthly report to the Board. Director Matzl reported March 2024 was good at the Recreation Center. Director Matzl noted 2343 members, 5608 check-ins and 541 day pass sales. Director Matzl reported Spring Sports have started with 40 kids in youth and jr. soccer, 3-7 years old. Director Matzl stated baseball and softball registration is open, and the pickleball schedule is still active for indoor and outdoor play. Director Matzl noted Colorado River Valley Baseball/Softball and Grand Valley High School are using the baseball diamonds and things are going well. Director Matzl thanked Ken Overmyer for doing a good job managing the parks for all games. Director Matzl reported the activities are ongoing with Water Aerobics, Cardio, Strength, Spin, Boxing, Dance and Silver Sneakers. Director Matzl stated the Grand Valley audio video is complete, the lower drive lighting is complete, and the last phase of the roof is under way with the inspection approved from Garfield County. Director Matzl stated the interior painting is ongoing. Director Matzl presented the Board with a Corporate Membership policy and application. The corporate policy would provide a discounted rate to local companies with over 20 employees. The Board approved moving forward with the addition of the new policy.

MANAGER'S REPORT

District Manager Choate presented the Manager's report to the Board. District Manager Choate stated the transfer for all employees to Colorado Retirement Association is complete. District Manager Choate stated \$500,000 was transferred from Colotrust to Alpine bank. Of that, \$165,000 transferred to the Alpine Golf Fund and the remainder to the Alpine Money Market. District Manager Choate discussed with the Board creating a code of conduct to be posted at each of the District Facilities. The code of conduct is intended to ensure members and guests understand expectations at our facilities. A final draft will be provided at the May meeting for Board approval. District Manager Choate discussed attending a Special District Association workshop regarding the Website Content and Accessibility Guidelines. District Manager Choate discussed plans for ensuring the websites are compliant with these guidelines.

NEW BUSINESS

PUBLIC COMMENTS N/A

ADJOURNMENT

There being no further business to come before the Board at this time, Vice President Palcer adjourned the meeting at 6:12 p.m.

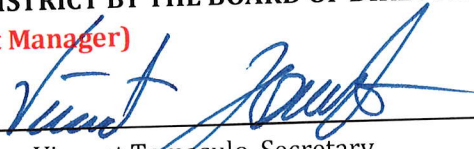
The next Regular Meeting is scheduled for **Monday, May 20, 2024, at 5:30 p.m. at the Grand Valley Recreation Center, 398 Arroyo, Battlement Mesa, Colorado.**

Respectfully submitted,
Doug Choate, District Manager

**THESE MINUTES APPROVED AS THE OFFICIAL APRIL 15, 2024, MINUTES OF PARACHUTE
BATTLEMENT MESA PARK AND RECREATION DISTRICT BY THE BOARD OF DIRECTORS.**

Noted (Signed copy in possession of the District Manager)

Adam L. Ford, President

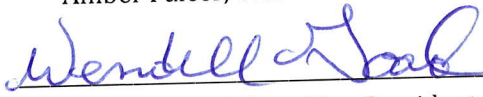


Vincent Tomasulo, Secretary

Amber Palcer, Vice President



Karen Hamick, Treasurer



Wendell Goad, Asst. Vice President