

**MINUTES OF THE BOARD OF DIRECTORS MEETING
PARACHUTE/BATTLEMENT MESA PARK AND RECREATION DISTRICT
Monday, January 20, 2025 @ 5:30 p.m.**

Grand Valley Recreation Center, 398 Arroyo Drive
Battlement Mesa, CO 81635

ATTENDEES

Directors present: Adam Ford, President
Wendell Goad, Asst Vice President
Vincent Tomasulo, Secretary
Karen Hamick, Treasurer

Others present: Doug Choate, District Manager
Ashely Rothe, Director of Golf Maintenance
Ken Overmyer, Director of Parks and Trails
Karen Frye, Director of Finance
Mary Ochs, Director of Golf

Public present: See sign-in sheet.

ADMINISTRATIVE MATTERS

Attendance and Agenda: The meeting was called to order by President Ford at 5:30 pm and a quorum was noted. Secretary Tomasulo made a motion to approve the agenda presented. Asst. VP Goad seconded the motion. The agenda was unanimously approved.

Minutes: The Manager provided the Minutes from the December 16, 2024, Board meeting. There were no corrections to the Board Minutes. Treasurer Hamick made a motion to accept the Minutes with Secretary Tomasulo seconding said motion. The Minutes were unanimously approved and signed. President Ford made a motion to excuse Vice President Palcer's absence. Asst. VP Goad seconded the motion. The motion was unanimously approved.

Public Comment: Anne Kellerby stated her interest in running for the board. Anne also commented she would like to see the pool hours expanded and open earlier for people who work to have access before work as well as lower rates for kids in the community.

FINANCIAL MATTERS – Consent Agenda

Finance Manager's Report
Payment of Claims/Accounts Payable
Statement of Net Position
Statement of Activities Budget to Actual

Secretary Tomasulo reiterated concern about how much money is in the Alpine money market account. The reason for this concern is that Colorado Trust is paying more interest than Alpine Bank. Secretary Tomasulo also pointed out the end-of-year balance and reminded the board about why he was encouraging a tighter projected budget for 2025. Secretary Tomasulo made a motion to approve the Consent Agenda with Asst. VP Goad seconding the motion. The Consent Agenda was unanimously approved.

CURRENT BUSINESS

Election of Board Officers: Secretary Tomasulo made a motion to wait until after the election to restructure the board due to 1 member being at the end of term and the need for restructuring after the election. Asst. VP Goad seconded the motion, and it passed unanimously.

Directors' Compensation: All directors are allowed \$100 compensation per board meeting up to \$2,400/year. Each director is allowed to choose whether to take compensation or not. The Director's electing to receive compensation remained the same for 2025.

Annual Administrative Resolution: District Manager Choate shared that the only change he made before posting the resolution was to add Scott Grosscup as the local counsel. President Ford made a motion to approve the Annual Administrative Resolution as written. Asst VP Goad seconded the motion, and it passed unanimously.

Election Resolution: District Manager Choate explained the resolution declares there will be a mail ballot election for the board and the District Manager will be the designated election official for this year. President Ford made a motion to approve the Election Resolution as written. Secretary Tomasulo seconded the motion, and it was approved unanimously.

Butler Building Update: District Manager Choate explained Garfield 16 School District must go through the planning process and have the plan completed before PBMPRD can move forward with the roof and windows. Secretary Tomasulo shared that a grant writer from the AGNC has joined the team for Garfield 16 School District to help find grant money for the project.

Master Plan Update: District Manager Choate shared the survey result highlights which included the desire for multi-use trails and more or upgraded dog parks. District Manager Choate stated the entire Master Plan team met via video call. The team discussed options for how to attack the Rec Center remodel plan and the pricing involved.

OPERATIONS – DIRECTORS' REPORTS

Battlement Mesa Golf Club: Director Ochs stated the tournament and event schedule is updated on the Battlement Mesa Golf Club website. Director Ochs is scheduling more summer events and will get those posted as they come in. Director Ochs is planning some Play and Stay packages in conjunction with local hotels as well as the Town of Parachute. Most of the merchandise orders for the 2025 season are completed. Director Ashely Rothe was welcomed to her new position and shared her golf course maintenance report. The concrete work on the walk-in cooler is complete and the framing has begun. Director Rothe stated she has started the process of building additional storage at the cart barn for the beverage cart and supplies. Director Ochs's office was painted, and the counter has been extended and resurfaced. Director Rothe stated additional display tables for merchandise in the Pro Shop have been built. The kitchen floor in Callahan's is in the process of being redone because there were some issues with the epoxy peeling up.

Grand Valley Recreation Center and Programs: Director Matzl was not in attendance. District Manager Choate shared the Sauna remodel is finished and looks fantastic. The attendance numbers that Director Matzl reported for the end of the year 2025 are continuing to trend up.

Parks and Trails: Director Ken Overmyer stated he met with JC Excavation to do some cleanout on the Daisy Ditch. Work will begin on that in March. Director Overmyer stated signs are ordered and should be ready in the second week of February for the bike trails and the signs, these will match the existing signs throughout the community. The security system and video are in use at the Butler Building. Director Overmyer removed the railing at the skate park that

was covered with graffiti and had it repainted. It has been reinstalled and is ready to go. Director Overmyer is hard wiring the power that runs the cameras at the Community Park. The solar panels are not providing enough power through the limited sunshine and cold weather. Director Overmyer also purchased a work truck for the Parks and Trails department. Secretary Tomasulo asked District Manager Choate when the RFPs will go out for the new trail that will go in along West Battlement Parkway. District Manager Choate stated that they will go out in March so that the project will be underway by May.

Callahan's: Director Miles was not in attendance. District Manager Choate shared they will no longer be using the software that was adopted last year for the golf course management. It is not sufficient for restaurant inventory so Callahan's will be switching to a software called Toast. The new software will be up and running ASAP. District Manager Choate noted that with this change, patrons will no longer be able to use golf credit in the restaurant.

MANAGER'S REPORT

District Manager Choate shared all the paperwork for the liquor license for the Recreation Center is submitted and in process with Garfield County. Director Matzl is working to figure out the minimum food sales that they need to keep the liquor license active. The purpose is to have private events with the ability to serve alcohol. PBMPRD will be pursuing a traditional grant for the pool and sanitation upgrade. The project is approx. \$80,000. They will also apply for a mini-grant to fix the drainage issues at the Callahan Ballfields. District Manager Choate asked about planning board workshops for the onboarding of new board members after the election. September is a proposed time for a budget workshop and the annual workshop dates will be decided after the election is complete.

NEW BUSINESS

N/A

ADJOURNMENT

There being no further business to come before the Board at this time, President Ford adjourned the meeting at 6:13 p.m.

The next Regular Meeting is scheduled for **Monday, February 17, 2025, at 5:30 p.m.** at the **Grand Valley Recreation Center, 398 Arroyo, Battlement Mesa, Colorado.**