

**MINUTES OF THE BOARD OF DIRECTORS MEETING
PARACHUTE/BATTLEMENT MESA PARK AND RECREATION DISTRICT
Monday, February 17, 2025 @ 5:30 p.m.**

Grand Valley Recreation Center, 398 Arroyo Drive
Battlement Mesa, CO 81635

ATTENDEES

Directors present: Wendell Goad, Asst Vice President
Vincent Tomasulo, Secretary
Amber Palcer, Vice President

Others present: Doug Choate, District Manager
Ashely Rothe, Director of Golf Maintenance
Ken Overmyer, Director of Parks and Trails
Mary Ochs, Director of Golf
Rachel Miles, Director of Food and Beverage
Steve Matzl, Director: Recreation Center and Programs

Public present: See sign in sheet.

ADMINISTRATIVE MATTERS

Attendance and Agenda: The meeting was called to order by Vice President Palcer at 5:30 pm and a quorum was noted. Asst. VP Goad made a motion to approve the agenda presented. Secretary Tomasulo seconded the motion. The agenda was unanimously approved. Asst. VP Goad made a motion to approve absent board members President Ford and Treasurer Hamick. Secretary Tomasulo seconded the motion. The motion was unanimously approved.

Minutes: The Manager provided the Minutes from the January 20, 2025, Board meeting. There were no corrections to the Board Minutes. Asst. VP Goad made a motion to accept the Minutes with Secretary Tomasulo seconding said motion. The Minutes were unanimously approved and signed.

Public Comment: Community member Dan Birrer complimented the employees of PBMPRD and BMGC for the great job they do.

FINANCIAL MATTERS – Consent Agenda

Finance Manager's Report
Payment of Claims/Accounts Payable
Statement of Net Position
Statement of Activities Budget to Actual

Secretary Tomasulo expressed concern about the gap between income and operating costs for Callahan's. The board discussed options for changes that could be made to narrow the gap if they don't see improvement once the course is open for the season. Secretary Tomasulo made a motion to approve the Consent Agenda, and Asst. Vice President Goad seconded the motion. The motion was unanimously approved.

CURRENT BUSINESS

Butler Building Update: District Manager Choate explained there is only one option for insurance at this point. The premium would be \$18,000 for \$500,000 worth of coverage. District Manager Choate stated more options would be available once construction begins. There is a concern about general liability on the property. District Manager Choate will check with the current District Insurance company to see if there would be general liability coverage for that property. Secretary Tomasulo made a motion to approve purchasing the policy that District Manager Choate presented if the current district insurance policy will not cover the Butler Building property under general liability. Asst. VP Goad seconds the motion. The motion passed unanimously. Secretary Tomasulo also shared that Grand River Hospital is showing strong interest in joining the partnership with the school district and parks and recreation district for the Butler Building project. Garfield School District 16 has sent a survey to assess childcare needs in the community, but no results are in yet.

Master Plan Update: District Manager Choate shared the plan for Callahan ballfield in conjunction with the Town of Parachute in the board packet. The focus is on the top items from the community survey: upgraded dog parks, trails, access to the river, and shade structures. District Manager Choate also included the plans for the recreation center according to the Master Plan. There are multiple phases included in the plan. Phase one will include safety and deferred maintenance to the recreation center building such as the elevator and outside cinder block work.

FMLD Resolutions: District Manager Choate stated FMLD Grants require an entity to have possession of the property the grant money is being used on for 25 years. District Manager Choate explained that PBMPRD has a 50-year lease on the Callahan Ball Fields, which ends in 2035. This only gives PBMPRD 10 years of guaranteed possession of the ball fields. They decided to focus on a shade structure at the skate park instead. The initial estimate for the shade structure is equal to the amount planned to be spent on the ball fields. PBMPRD will pursue an FMLD grant for the shade structure and the sand filter at the pool. Secretary Tomasulo made a motion to approve resolution 250217(a) to pursue a grant for the replacement of the sand filtration system at the pool facility. Asst. VP Goad seconded the motion and said the motion passed unanimously. Secretary Tomasulo made a motion to approve resolution 250217(b) to pursue an FMLD mini-grant to complete a shade structure at the skate and dog park. Asst. VP Goad seconded the motion, and the motion passed unanimously.

CECE Endorsement Letter: District Manager Choate presented the option to write an endorsement letter for the Confluence of Early Childhood group that is striving to create a special district for early childhood care in Eagle County, Garfield County, and Pitkin County. The group is targeting sales tax on non-essential items. They are looking for an endorsement letter from PBMPRD. The board decided to go with a majority vote instead of a unanimous vote to endorse the group.

OPERATIONS – DIRECTORS’ REPORTS

Battlement Mesa Golf Club: Director Ochs stated the weather did not allow the golf course to open on the day of the Board meeting. Director Ochs shared the tournament and event schedule is updated on the Battlement Mesa Golf Club website minus the two Callaway Demo days she just scheduled. Director Ochs emailed 3 hotels about the Play and Stay packages she is trying to put together. Director Ochs is still waiting to hear from them. The golf course is ready to open when the weather allows. Director Ochs noted a few customers have purchased yearly memberships, and she is aiming to add the membership numbers to the report for next month. Director Rothe shared the new walk-in cooler for Callahan’s is installed and

functioning. They are still waiting for electrical work and the roof. The construction of the new beverage cart storage is progressing quickly. Director Rothe stated they are waiting on the garage door to be delivered. The floor in Callahan's was finished the day of the meeting when they fixed a few issues and put a clear coat over the top. Director Rothe stated the golf course is ready to open as soon as the weather allows. The elk damage has been minimal this winter.

Grand Valley Recreation Center and Programs: Director Matzl stated January was a great month for the Recreation Center. The membership numbers were up 114 over last January. Attendance and day pass sales were up compared to last year. February brings wrestling registration and soccer registration. Director Matzl noted boys' basketball season is underway. The recreation center hosted a wedding and a quinceanera this month. Director Matzl stated there has been a 50% increase in attendance at fitness classes now that classes are included in the membership dues. Two new fitness instructors joined the program in February. The new fitness equipment has been installed. Director Matzl has submitted for FMLD reimbursement on the sauna project. Vice President Palcer asked if the cleaning company they are paying weekly is working out well. Director Matzl stated he feels it has been successful. Vice President Palcer inquired about the liquor license progress. Director Matzl stated they are figuring out how to handle the food service piece of it so that there can be an inspection done by the state. The beverage service plan has been submitted, and Director Matzl believes this is the last step.

Parks and Trails: Director Ken Overmyer set up an account with Source Well for the district. This company works with government entities to provide equipment, parts, and playground equipment, offering the government entities up to a 38% discount. Director Overmyer set up an account for BMGC and the Recreation Center. The snow delayed the construction at the ball fields but it will begin as weather allows. Director Overmyer will still be doing the dressing on the fields. Director Overmyer stated he is still waiting for the signs for the parks but should be done by the end of the month. Director Overmyer had decals with the PBMPRD logo created for the vehicles and put them on all the company trucks. He has started working on the information needed for the RFP for the Trail Project at the Recreation Center. Director Overmyer is finishing up the last two items needed for the shade structure at the Skate Park, and then it will be ready to submit for the grant. Director Overmyer is working with the school district to create a contract to help them maintain their ball fields year-round. Secretary Tomasulo inquired about the section of trail that exists on Tammy VanDusen's property. District Manager Choate stated they would work with Colleen Kaneda to figure out the process necessary for that section of the trail.

Callahan's: Director Miles shared they are doing a "Martini March" promotion. There will be \$5 Martinis on Fridays. They will also be hosting bingo again with live music. Director Miles noted Callahan's will be hosting a food tour with different foods available to try from different areas. Callahan's will be opening up on Mondays once the golf course is back open for the season. There is a St. Patrick's Day party on the calendar. Director Miles mentioned the Valentine's dinners were a success. They are getting ready to switch to the new software, and she feels it will be helpful in several areas, including inventory and marketing. Katelyn is the new employee of the month. Director Miles feels the employees all work hard to get the recognition of employee of the month. Vice President Palcer inquired about turn over in staff during the winter months and Director Miles stated even though it has been slow, they have all wanted to stay.

MANAGER'S REPORT

District Manager Choate asked if there was still interest in changing the names of the Skate Park and the Community Park. Secretary Tomasulo suggested waiting until they reached a certain point in the Master Plan to get input from the community about what the facilities

should be called. Charla McCredie has taken on several new HR duties and is doing a good job. District Manager Choate has received three self-nomination forms for the board election that is coming up. The forms are due February 28th at 5:00 pm. If there are no other submissions at that point, the election will be canceled. Secretary Tomasulo asked if there had been any community input on the fence replacement. Secretary Tomasulo stated the fence looks good.

NEW BUSINESS

Asst. VP Goad stated he was approached about putting portable restrooms at the pickleball courts. District Manager Choate and Director Matzl will discuss it and make a plan.

PUBLIC COMMENT:

Dan Birrer again complimented the work being done by employees and the improvements to the District properties.

ADJOURNMENT

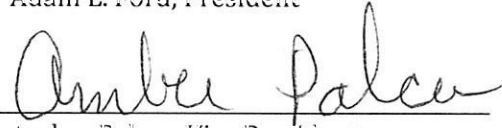
There being no further business to come before the Board at this time, Vice President Palcer adjourned the meeting at 6:23 p.m.

The next Regular Meeting is scheduled for Monday, March 17, 2025, at 5:30 p.m. at the Grand Valley Recreation Center, 398 Arroyo, Battlement Mesa, Colorado.

Respectfully submitted,
Doug Choate, District Manager

**THESE MINUTES APPROVED AS THE OFFICIAL February 17, 2025, MINUTES OF PARACHUTE
BATTLEMENT MESA PARK AND RECREATION DISTRICT BY THE BOARD OF DIRECTORS.
Noted (Signed copy in possession of the District Manager)**

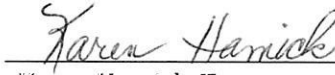
Adam L. Ford, President



Amber Palcer, Vice President



Vincent Tomasulo, Secretary



Karen Hamick, Treasurer

Wendell Goad, Asst. Vice President