

**MINUTES OF THE BOARD OF DIRECTORS MEETING
PARACHUTE/BATTLEMENT MESA PARK AND RECREATION DISTRICT**

Monday, December 15, 2025 @ 5:30 p.m.

Grand Valley Recreation Center, 398 Arroyo Drive

Battlement Mesa, CO 81635

ATTENDEES:

Directors Present:	Amber Palcer, President Wendell Goad, Vice President Anne Kellerby, Asst. Vice President (Absent) Shandice Churchill, Secretary Vincent Tomasulo, Treasurer
Others Present:	Doug Choate, District Manager Mary Ochs, Director: Head Golf Pro (Absent) Steve Matzl, Director: Rec. Ctr. and Programs Rachel Miles, Director: Food and Beverage Ken Overmeyer, Director: Parks and Trails Ashley Rothe, Director: Golf Course Maintenance Diane Schneider, Executive Assistant
Public Present:	See Sign in Sheet.

ADMINISTRATIVE MATTERS:

Attendance and Agenda: The meeting was called to order by President Palcer at 5:30 p.m., a quorum was noted. Treasurer Tomasulo made a motion to approve of the absence of Anne Kellerby. The motion was seconded by Vice President Goad and received unanimous approval. Vice President Goad made a motion to approve the Agenda presented for December 15, 2025. Secretary Churchill seconded the motion, which was approved unanimously. Vice President Goad made a motion to approve November 17, 2025, Minutes, Secretary Churchill supported the motion, and the minutes were approved by everyone without opposition.

Disclosure of Conflicts of Interest: The Board has previously been informed of the Colorado Revised Statutes to disclose conflicts of interest to the Board of Directors and Secretary of State.

Public Comment: None

FINANCIAL MATTERS: - Consent Agenda

Finance Manager's Report

Accept Payment of Claims/Accounts Payable

Accept the unaudited financial statements for the period ending November 30, 2025. Treasurer Tomasulo made a motion to approve the Consent Agenda. The motion was seconded by Vice President Goad and received unanimous approval.

The District Manager had the bank statements and reconciliations for the bank accounts available for review.

CURRENT BUSINESS:

Resolution to Adopt PBMPRD Budget for 2026: The PBMPRD Budget for 2026 was presented and reviewed. Vice President Goad made a motion to approve the Resolution to Adopt 2026 Budget. The motion received a second from Treasurer Tomasulo and was approved unanimously. The Resolution to Adopt Budget 251215(a) - (Section 29-2-223(1), C.R.S.) was signed.

Resolution to Set Mill Levies: Vice President Goad made a motion to approve the Resolution to set Mill Levies. The motion was seconded by Secretary Churchill and received unanimous approval. The Resolution to Set Mill Levies 251215(b), as outlined in Section 29-2-223(1) of the Colorado Revised Statutes, was signed.

Resolution to Appropriate Sums: Vice President Goad made a motion to approve the Resolution to Appropriate Sums. Secretary Churchill supported the motion, and it was approved unanimously. The Resolution to Appropriate Sums 251215(c), under Section 29-2-223(1) of the Colorado Revised Statutes, was signed.

OPERATIONS – DIRECTORS' REPORTS:

Golf Course: Manager Choate reported rounds played increased by 22% in 2025, with a total of 22,547 rounds. New membership options for 2026 includes a Couple's Membership. Green fees range from \$69-\$74 for 18 holes and \$40-\$44 for 9 holes with cart included. The report included the presentation of the 2026 Brochure.

Golf Maintenance: Director Rothe reported the highlight of recent improvements includes building additional shelves in the dry storage area next to the cart barn to accommodate restaurant items previously stored in the cart barn closet. To create more space for golf carts, the team removed the storage closet located in the corner of the cart barn. DSI Mechanical Solutions repaired ductwork for the restrooms in the pro shop. One of our main pumps has been dispatched for maintenance. They placed an order for the new Ground Master 4500 mower, scheduled for delivery in March 2026. Furthermore, they consulted with multiple roofing companies to secure estimates for the installation of snow guards above the entry doors of the pro shop, restaurant, and cart barn. There are no recent updates on the outdoor Event Center as they await the RFP to be issued.

Callahan's: Director Miles reported November's transition into the winter season, daytime traffic has noticeably slowed. While quieter days feel long after such a busy year, it has provided valuable time to focus on deep cleaning, organization, and essential side projects that will set them up for success in 2026. Time will be used to build a full calendar for 2026, with a variety of ideas and concepts already in development include: Sunrise yoga sessions once a month, Workshops and hands-on learning events Cooking and Cocktail Classes, a Fundraiser Gala to give back to the community, and additional themed events to broaden the offerings. The slower season is an opportunity to embrace creativity, strengthen planning, and establish the structure needed for an exceptional year ahead.

Recreation Center and Programs: Director Matzl stated memberships are steady at 2,243, up from 2,024. Attendance count for November was 4,460. Activities include sports, skate nights, laser tag, swim lessons, and fitness classes. Building improvements include painting,

remodeling, and equipment upgrades.

Parks and Trails: Director Overmeyer reported that Battlement Parkway Trail is waiting for feedback from the county before proceeding with the next step of sending out RFP. Shade Structure and New dog waste station installed for Sunset Park and will submit for reimbursement. SGM is conducting a survey of trail planning in Sunset Park and Monument Gulch. New weir installation along County Road 215 per water commissioner's request in Daisy Ditch. New borders installed around the playground after CSD walkthrough flagged safety concerns at the playground at the ball field, additional mulch scheduled for spring.

MANAGER'S REPORT:

District Manager Choate announced the Boundary Line adjustment application for Monument Gulch has been filed with the Town of Parachute. The town is finalizing its review. The Boundary Line letter and Transparency Notice have both been posted and submitted as required. Diane is learning the process for annual required filings. Butler Building design continues to progress on schedule. The Tanker Trail subdivision application is ready for submission to the county; we are awaiting NG²'s signature on the required documents. The director evaluations are underway and are expected to be finished before the year ends. The annual report is in development and scheduled for completion by February 2026. Moving forward, this report will be presented each February. The holiday party will take place on January 17th at the Vaudeville in Glenwood Springs.

NEW BUSINESS N/A

PUBLIC COMMENTS N/A

ADJOURNMENT:

There being no further business to come before the Board at this time, President Palcer adjourned the meeting at 6:01 p.m.

The next Regular Meeting is scheduled for Monday, January 19, 2026, at 5:30 p.m. at the Grand Valley Recreation Center, 398 Arroyo, Battlement Mesa, Colorado.

Respectfully submitted by Diane Schneider, Executive Assistant

**THESE MINUTES APPROVED AS THE OFFICIAL DECEMBER 15, 2025, MINUTES OF PARACHUTE
BATTLEMENT MESA PARK AND RECREATION DISTRICT BY THE BOARD OF DIRECTORS.**

Noted (Signed copy in possession of the District Manager)

Amber Palcer, President

Wendell Goad

Wendell Goad, Vice President

Shandice Churchill

Shandice Churchill, Secretary

Vincent Tomasulo, Treasurer

Anne Kellerby

Anne Kellerby, Asst. Vice President