

**MINUTES OF THE BOARD OF DIRECTORS MEETING
PARACHUTE/BATTLEMENT MESA PARK AND RECREATION DISTRICT**

Monday, January 19, 2026, 5:30 p.m.

*Grand Valley Recreation Center, 398 Arroyo Drive
Battlement Mesa, CO 81635*

ATTENDEES:

Directors Present: Amber Palcer, President (Absent)
Wendell Goad, Vice President
Anne Kellerby, Asst. Vice President
Shandice Churchill, Secretary
Vincent Tomasulo, Treasurer (Absent)

Others Present: Doug Choate, District Manager
Mary Ochs, Director: Head Golf Pro
Steve Matzl, Director: Rec. Ctr. and Programs
Rachel Miles, Director: Food and Beverage (Absent)
Ken Overmyer, Director: Parks and Trails (Absent)
Ashley Rothe, Director: Golf Course Maint. (Absent)
Diane Schneider, Executive Assistant (Absent)

Public Present: See Sign in Sheet.

ADMINISTRATIVE MATTERS:

Attendance and Agenda: The meeting was called to order by Vice President Goad at 5:30 p.m., a quorum was noted. Secretary Churchill made a motion to approve the absence of Amber Palcer and Vincent Tomasulo. The motion was seconded by Asst. V.P. Kellerby and received unanimous approval. Asst. V.P. Kellerby made a motion to approve the Agenda presented for January 19, 2026. Secretary Churchill seconded the motion, which was approved unanimously. Secretary Churchill made a motion to approve December 15, 2025, Minutes, Asst. V.P. Kellerby supported the motion, and the minutes were approved by everyone without opposition.

Disclosure of Conflicts of Interest: The Board has previously been informed of the Colorado Revised Statutes to disclose conflicts of interest to the Board of Directors and Secretary of State.

Public Comment: None

FINANCIAL MATTERS: – Consent Agenda

Finance Manager’s Report
Accept Payment of Claims/Accounts Payable
Accept the unaudited financial statements for the period ending December 31, 2025. Secretary Churchill made a motion to approve the Consent Agenda. The motion was seconded by Asst. V.P. Kellerby and received unanimous approval.

The District Manager had the bank statements and reconciliations for the bank accounts available for review.

CURRENT BUSINESS:

Annual Administrative Resolution 2026: The Annual Administrative Resolution was discussed and reviewed. Secretary Churchill made a motion to approve the Annual Administrative Resolution for 2026. The motion was seconded by Asst. V.P. Kellerby and received unanimous approval and was signed by Secretary Churchill and Asst. V.P. Kellerby.

Butler Building Update: District Manager Choate provided an update on the planning progress for the Butler Building project. District Manager Choate stated the plans are progressing according to schedule and design documents are expected at the end of the month. District Manager Choate noted a slideshow including concepts of the design should be provided at the February meeting. District Manager Choate stated the once the plans are complete, we will coordinate with the School District and begin efforts to apply for grant funding for the project.

Discussion of Officers: A discussion was held regarding whether there was a need or desire to change the roles of the board of directors. It was decided that the roles would remain unchanged.

OPERATIONS – DIRECTORS’ REPORTS:

Golf Course: Director Ochs presented the Directors’ Report, which included rounds played, tee times by price class and the final 2025 report. Memberships for 2026 are now available for purchase, and an email blast promoting this will be sent out soon. Inventory will begin arriving on February 1. Additionally, the golf simulator update and the tournament and event schedule were attached.

Golf Maintenance: Manager Choate reported Golf Maintenance Director Rothe met with several companies to obtain estimates for replacing the water line to the front 9 bathroom due to a leak. Rothe is also awaiting responses from additional roofing companies regarding snow guards for the pro shop, restaurant, and cart/barn buildings. The RFP for the new outdoor Event Center and back patio was issued on December 22, 2025, with a submission deadline of January 28, 2026. A firm construction deadline for the outdoor event space has been set for mid-April, while greater flexibility will be allowed for completing the enclosure at the back of the clubhouse. On Tuesday, January 20, at 10:00 AM, any interested contractors are invited to attend a walk through at the site.

Callahan’s: Manager Choate reported Callahan’s has experienced a natural slowdown in overall traffic; however, they continue to maintain a steady flow of guests from Wednesday through Sunday, aligning with seasonal demand and operational efficiency. To optimize resources, Callahan’s is now closed on Mondays and Tuesdays. These days are being used productively for deep cleaning, organization, maintenance, and strategic planning for the year ahead.

Recreation Center and Programs: Director Matzl stated that memberships are steady. Attendance count for December was 4,939. Activities include sports, skating nights, laser tag, swim lessons, and fitness classes. Gearing up for boys basketball and swim lessons for Spring sports. Building improvements include new gas valve for the boiler, Flex II remodel, front desk remodel and Spring cleaning are underway.

Parks and Trails: Manager Choate reported there are no new updates on the Battlement Parkway Trail; still waiting to hear back from the county regarding the next steps, if any, before issuing the RFP. SGM is conducting a survey at Sunset Park and Monument Gulch to support trail planning, but there are no new developments currently. We remain active members of CPRA for 2026. Their website, <https://cpra-web.org>, which provides up-to-date trends in the parks and recreation industry, leadership training seminars, weekly and monthly newsletters, and online meetings. We are registered for the CPRA Conference in October, with attendees being K. Overmyer, S. Matzel, S. Fisher, and M. Andrews. A Zoom presentation with CPW was held on January 9th regarding non-motorized trail planning grants for the Monument Gulch and Sunset Park areas. This session was presented by CPW's Kelsey Been.

MANAGER'S REPORT:

District Manager Choate announced the Boundary Line adjustment application for Monument Gulch has been submitted to the Town of Parachute, just waiting for the Town to complete its process before moving forward with the donation. The Butler Building design is progressing as scheduled, with construction documents and pricing expected by the end of January. The Tanker Trail subdivision application is ready for submission to the County; still working on obtaining the necessary documents from NG Squared. Also, in the process of producing the 2025 Annual Report, with the goal of producing and distributing the report consistently each year. Director Evaluations for 2025 are complete. Charla and Manager Choate will be working with the CSD Liability Pool to establish the required safety program for the District.

NEW BUSINESS N/A

PUBLIC COMMENTS N/A

ADJOURNMENT:

There being no further business to come before the Board at this time, Vice President Goad adjourned the meeting at 5:59 p.m.

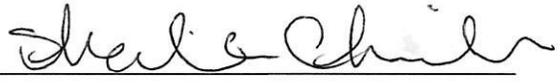
The next Regular Meeting is scheduled for Monday, February 16, 2026, at 5:30 p.m. at the Grand Valley Recreation Center, 398 Arroyo, Battlement Mesa, Colorado.

Respectfully submitted by Diane Schneider, Executive Assistant

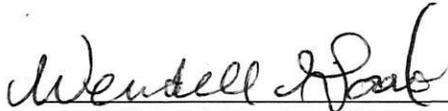
**THESE MINUTES APPROVED AS THE OFFICIAL JANUARY 19, 2026, MINUTES OF PARACHUTE
BATTLEMENT MESA PARK AND RECREATION DISTRICT BY THE BOARD OF DIRECTORS.**

Noted (Signed copy in possession of the District Manager)

Amber Palcer, President



Shandice Churchill, Secretary



Wendell Goad, Vice President

Vincent Tomasulo, Treasurer



Anne Kellerby, Asst. Vice President